

Big Flats Elementary

PTO Minutes

October 3rd, 2023

1. Introductions
 - A. Great Turn out!
2. Upcoming Events
 - A. Open House- September 26th 6:30-7:30pm Doors open at 6pm for Book Fair. Book Fair- (Co-Treasurer Tara Spirawk) Outreached Gardner Road for coverage during open house was able to get help from one of their PTO members.
 - B. PTO Student Directory- (President Jane Tanner) was distributed electronically to parents who signed up their child(ren).
 - C. Birthday Board- (Mrs. Leanne Hull) was contacted and will still be doing the birthday board this year.
Birthday Books- Have a good number of books to last throughout the year except for 1st and 2nd grade. Co-Treasurer Tara Spirawk will look into possible Scholastic Dollars and see if we can use those to order more. We are set with Volunteers.
 - D. Picture Day- October 17th we are set with volunteers.
 - E. Fall Festival- October 5th (President Jane Tanner and Co-Treasurer Tara Spirawk) spoke with Papa Johns and Big Flats will receive profit from sales during the fall festival. Budget was voted to increase from \$1000.00 to \$2000.00.
 - A. Set with volunteers for each station.
 - B. Will be offering games for free.
 - C. Sams club order for snacks – Suzette Baldwin to pick up.
Volunteers will be wearing badges on lanyards, to support any visitors who have any questions or needs.
 - F. Veterans Day- Week of November 3RD
 - A. Stephanie Overbeck discussed slideshow with pictures of veterans. Reminder will be sent home to submit to all participating.
 - B. Each grade level will be doing something to thank the veterans.
 - C. PTO will be purchasing food and beverages – Trays will be ordered from Sams club, and juices will be purchased from cafeteria.

D. Time frame for Veterans Day celebration is roughly 45 mins. Start to finish, due to PK arrival and the start of daily lunches.

G. Spelling Bee-

A. Spell down 11/7 and 11/8, Spelling Bee 11/15 Mrs. Beth Dick will be chairing the event.

B. Mrs. Beth Dick will be contacting Volunteers for spell down and the spelling bee.

3rd Grade will be 11/7

4th Grade will be 11/8

Cupcakes and little bottle of water for after Spelling Bee.

Regionals takes place in March at Corning Painted Post High School. Co-Treasurer Tara Spirawk will register our school.

3. Fundraisers:

A. Spirit Wear- (Secretary Suzette Baldwin) Officers discussed using the new Horseheads Logo, and once that was checked on, we would not be able to get use of that before the end of the fundraiser, so we are going with what we have.

- Discussion about holding another Spirit Wear Fundraiser during the springtime and incorporating the new logo at that time.
- The date was extended from the September 26th to the 29th so we can put a sign up at the Open House to get any last-minute orders.
- As of October 3rd we have sold roughly 343 items with a projected profit of \$1715.00.
- Estimated Delivery October 17th

B. Book Fair- (Co-Treasurer Tara Spirawk)

Best Book Fair yet! Profit is projected to be approximately \$1900.00.

C. Save Around- Discussed and decided that we would no longer continue with this fundraiser as is not beneficial. Will discuss starting a new fundraiser next year.

D. Script Fundraiser- Vice President Kelly Vetrino will be chairing again this year and will update flyer and get it sent out.

4. Superintendent Chats- Will no longer be taking place.

5. Treasurer Report- Distributed and discussed.

6. Site Based Team- Kate Biddle met Discussed Numbers/ Community Culture and Positive Behaviors.

7. Parent Council Met discussed Make a Difference Day.

Big Flats Elementary would be supporting the Food Bank. Big Flats will be handling the Big flats Food Bank- which directly helps Local Families.

PTO- flyer- Outreach items they need and see about delivery October 28th.

