

Big Flats Elementary

PTO Minutes

September 14<sup>th</sup>, 2023

1. Introductions
2. Upcoming Events
  - A. Open House- September 26<sup>th</sup> 6:30-7:30pm Doors open at 6pm for Book Fair. Book Fair- (Tara) Outreached to Gardner Road for coverage during open house was able to get help from one of their PTO members.
  - B. PTO Student Directory- (Jane) There were some forms filled out online and most paper copies were received.
  - C. Birthday Board- (Leanne Hull) Was contacted and will still be doing the birthday board.  
Birthday Books- Currently Looking for Volunteers.
  - D. Picture Day- October 17<sup>th</sup> Jane will be outreaching for Volunteers.
  - E. Fall Festival- October 5<sup>th</sup> (Jane and Tara) Spoke with Papa Johns and Big Flats will receive profit from sales during the fall festival.  
Budget was voted to increase from \$1000.00 to \$2000.00.  
President Jane had brought up an idea of stickers or name tags for grade levels for parents to get to know other parents in that grade level.
  - F. Veterans Day- Week of November 3<sup>RD</sup> Need Volunteers.  
Site based team met and suggested new ideas to get all the kids involved.  
K- Pledge of Allegiance  
1<sup>st</sup> and 2<sup>nd</sup> – Patriotic Song  
3<sup>rd</sup> - Poem  
4<sup>th</sup>- Arch/ National Anthem  
PTO- muffins, fruit, juices, water, coffee, and tea.
  - G. Spelling Bee- Spell down 11/7 and 11/8, Spelling Bee 11/15 (Need Chair)  
3<sup>rd</sup> Grade will be 11/7  
4<sup>th</sup> Grade will be 11/8  
  
Cupcakes and little bottle of water for after Spelling Bee.  
Regional takes place in March.

3. Fundraisers:
  - A. Spirit Wear- (Suzette) Was discussed by board members about using the new Horseheads Logo, and once that was checked on, we would not be able to get use of that before the end of the fundraiser.
    - Was discussed about holding another Spirit Wear Fundraiser come springtime and incorporating the new logo in at that time.
    - The date was extended from the 26<sup>th</sup> to the 29<sup>th</sup> so we can put a sign up at the Open House to get any last-minute orders.
    - As of September 21<sup>st</sup> we have sold 240 items with a \$1200.00 profit.
  - B. Book Fair- (Tara) Currently have enough Volunteers for the week. Do need extra hands and help with the Open house.
    - Currently have \$350.00 in eWallets set up.
  - C. We were contacted by the Rep for the Save around Fundraiser and while this was voted on and decided that we were no longer going forward with that this year he wanted to speak with someone and explained they have a new option where you send out a link to order from. Was decided that this is going to be something we investigate as last year we made \$2200.00 profit from this fundraiser.
4. Superintendent Chats- Will no longer be taking place.
5. Treasurer Report- Were still waiting for at the meeting currently a glitch in the system and would not allow on.
6. Site Based Team- Meeting Soon.