

**Horseheads Intermediate School Parent/Teacher Organization**  
**PTO Minutes of Meeting**  
**Meeting Date: November 14, 2023**

**MEMBERS PRESENT:** Beth Manwaring, Alicia McWilliams, Lynne Nemeth

**MEMBERS EXCUSED:** Tara Spirawk, Mike Bostwick

**MEMBERS ABSENT:** Alicia Wahl

**STAFF PRESENT:** Mrs. Malone (Assistant Principal)

**MEETING CALLED TO ORDER:** By Beth Manwaring, President at 6:00 p.m.; Adjourned at 7:33 p.m.

TOPIC	DISCUSSION / DECISION / ACTION
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**1. REVIEW MINUTES - Approved**

**ACTION:** Post all meeting minutes to District website (secretary will send to Susie Pirizzolo at District office)

**2. OLD BUSINESS**

**Make a Difference Day -** Thanks to our wonderful students and families, we made 1,650 homemade cheesy dog biscuits to donate to local humane societies! #makeadifferenceday #GoRaiders

**3. Believe Fundraiser –** Kicked-off with packets going home in bookbags. Fundraiser can be done by written form or online, Alicia McWilliams in chairperson. Alicia organized all catalogs by classroom for each teacher.

**ACTION:** PTO will meet to count money in backroom before mailing orders to Believe.

**4. NEW BUSINESS**

**5. Staff Appreciation:** Beth Manwaring and Lynne Nemeth will chair the staff appreciation luncheon scheduled for November 17 during Parent/Teacher conferences. Beth will place an order for 80 lunches to be delivered by 10:15 a.m. on 11/17 from Minier's grocery.

**ACTION:** Lynn Nemeth will be at school for set up of hot food.

**6. Treasurer's Report –** see enclosed

**ACTION(s):** Paid for Ice Cream from Family Engagement Ice Cream social, paid for extra Unity Shirts (orange day for anti-bullying), and respectfully declined an offer to purchase DJ equipment for \$2,000.

*Purchase reimbursement: of \$262 for the purchase of staff shirts from Pastricks*

**Parent Council Report** – Melany Peden joined us by conference call with the following update:

- New ideas and thoughts are being put into the use of ESSER American Rescue Plan funding
- Superintendent offered design input on Center Street design and capital plans are underway through the 2030 plan
- COVID tests are available
- All stadium events are free but in the next 2-3 years, seasonal passes or 'senior passes' for purchase will be available
- Parents night out is planned for October 6, HHS Senior events
- Capital projects are about 6 months behind due to supply chain delays
- Electrical busses not in the near future although NYSED do have plans for percentage of fleet go electric in future
- Phase 2 of elementary buildings construction will happen before new bussing/transportation purchases are made
- District-wide PTO meeting was held in summer – discussion around district-wide funds for field trips

### **Principal's Report**

- Reminder that all newsletters are all electronic and sent through email. October included a page on the Next Generation Learning Standards as continued support for parents, and also tips on how parents can help at home. There was also a page about tips to help students be successful with homework.
- Unity Day is Wednesday, October 19th this year. It's a national day dedicated to bringing attention to our efforts to stand against bullying. All students and staff are asked to wear orange in unity.
- We are having a character education assembly called bGreat. The speaker will challenge the students to be kind and show character in various situations they will face throughout the course of the school year.
- We continue to promote our 25 book goal, now known as the 4K book challenge, for students. As students reach the goal their names are read on the announcements as ferocious readers.
- Make a Difference Day is on Saturday, October 22nd. In lieu of getting together in various locations all schools will be challenging students to do community service outside of school.
- We are doing a sock drive until October 28th.
- We're also doing a #ISinnovators shirt sale through the end of the month.
- Halloween Celebrations will take place this year with a party an opportunity to dress up in a costume in the afternoon.
- Picture retakes will be November 1st.

**Other** – Next meeting will be held November 15, 2022 at 6 p.m.

**Respectfully Submitted By:** Beth Manwaring, Secretary