

Horseheads Intermediate School PTO  
Meetings Minutes  
Tuesday, January 9, 2018

1. Old Business

The following topics were discussed:

\*Believe Fundraiser- Just a few items left that need to be picked up. Families will be contacted to pick up items in the office.

2. New Business

\*Variety Show- Scheduled for February 7, 2018. –A letter/ form will be sent out for interested students.

3. Treasurer Report

Treasurer, Brandon, provided a copy of his report. There is a checking account balance of \$18,862.00 and a savings account balance of \$6,121.31.

4. Purchase/Reimbursement requests

The following teacher requests for reimbursement:

-Pam Snyder –cardstock for classroom use-\$17.00

-Heather Henry-bins for book room-\$30.00

All requests were approved. Brandon will cut the checks for reimbursement.

5. Superintendent Council Meeting Report- Due to illness, Jaime was not at the meeting to share.

6. Principal Report- Due to illness, Michael was not present to give report. Vice-Principal, Robin Doubrava noted that things were going well, and there were no major concerns at this time. Michael will provide his report via the school newsletter.

Next meeting is scheduled for: February 13, 2018

Respectfully submitted,

Jaime Cunningham  
PTO Secretary