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# CENTER STAGE

October 2023

Center Street Elementary Horseheads, New York

**Sharing, Caring, and Learning for Life.**  
**Experience the sights and sounds of**  
**Center Street Elementary**



## Fall Festival Spectacular!



**So much fun!**



# Center Street Information

## ***BUILDING DOORS WILL BE LOCKED***

As part of the District-wide security system and our emphasis on safety, the building doors will be locked during the day. Both of the main lobby entrance doors have a white box. Please push the button, wait for a response and you will be buzzed into the building. We may ask you to look toward the camera or identify yourself by speaking into the white box. Once you enter the building, please report directly to the office to sign in and pick up a visitor's badge. You will need to be buzzed in for you to enter the office. Please push the door once you hear the buzz noise.

**Visitors to the Schools** – to maintain a safe place for our children to work and learn, certain limits must be set for visits by parents and other agencies. For these reasons, the following rules apply to ALL visitors to the school:

Access to the elementary building will be through the **main entrance ONLY** beginning at 7:35 AM.

**ALL VISITORS ARE REQUIRED TO SIGN IN AT THE MAIN OFFICE IMMEDIATELY UPON ENTERING THE BUILDING TO RECEIVE A VISITOR'S PASS WHICH MUST BE WORN AT ALL TIMES WHILE IN THE SCHOOL OR ON THE SCHOOL GROUNDS.**

Also, as parents arrive in the morning with children, please remain in your vehicles. Children must learn to proceed to their room on their own.

Teachers are expected NOT to take class time to discuss individual matters with visitors.

Visitors attending school functions that are open to the public such as parent teacher organization (PTO) meetings or public gatherings are not required to register.

Any consumables (food, beverages, etc.) brought in by visitors are subject to search and / or inspection.

## **GUIDELINES FOR CLASSROOM PARTIES / CELEBRATIONS**

Following the below practices will help to protect your children against food-borne illness. If bringing food to your child's class such as drinks, cakes or pastries, the following guidelines should be used:

Please notify the teacher and get their permission first. Immediately after cooking, if possible, items should be wrapped individually (i.e. cookies, muffins, cupcakes, etc.). The Chemung County Health department makes these additional requests:

**COLD FOODS SHOULD BE REFRIGERATED IMMEDIATELY AND HELD BELOW 45 DEGREES FAHRENHEIT. HANDS SHOULD BE WASHED BEFORE FOOD PREP AND THEN YOU SHOULD NOT TOUCH FOODS AFTER THEY ARE COOKED. GLOVES, TONGS OR DELI PAPER SHOULD BE USED SO THERE IS NO BAREHANDED CONTACT WITH FOOD AFTER PREPARATION.**

***\*TEACHERS DO NOT HAVE KNIVES OR UTENSILS IN THE CLASSROOM-SO PLEASE MAKE SURE ALL TREATS ARE PRE-CUT OR INDIVIDUALLY WRAPPED.***

**MEDICATION IN SCHOOL** - If a student needs any form of medication at school, a written physician's prescription and written parental consent are necessary. Any medication should be brought in the original container to the health office by an adult where it will be stored and dispensed. Please contact Mrs. Strong with further questions, please call the office at 795-2580.

**APPR of Teacher and Principals** -The District is required to implement Annual Professional Performance Reviews (APPR) of teachers and principals. The outcome of the APPR is that each teacher and principal will receive an Overall Composite Rating based upon Observation and Student Performance scores. The four possible Overall Composite Ratings are Highly Effective, Effective, Developing and Ineffective (HEDI). You may request the Overall Composite Rating for the teachers and principals in the school building to which your child is assigned for the current school year by contacting the building principal of your child's school. Further, if you require additional explanation of the ratings for the teachers and principals, you may contact Tony Gill, Assistant Superintendent, at 607-739-5601, x4263. Please note that this information may be released only to parents or legal guardians. The District will verify that any request received is a bona fide request submitted by a parent or legal guardian.

The Dignity Act Coordinator (DAC) for CENTER STREET is Patricia Sotero. Complaints regarding discrimination, harassment, or bullying of any student should be referred to Patricia Sotero at 795-2580 x 2600. The Dignity Act Coordinator for the Horseheads Central School District is Caitlin DeFilippo. Mrs. DeFilippo may be reached at 143 Hibbard Road, Horseheads, NY 14845, 607-739-5601, x4211.

**Safe Schools Line - To report a concern, rumor, or other safety issue - call 795-2044 or 1-800-305-4984. Line is available 24 hours a day - ALL CALLS ARE ANONYMOUS AND CONFIDENTIAL.**

The Horseheads Central School District offers educational programs without regard to actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identify and expression). Inquiries regarding this notice may be made to Caitlin DeFilippo, Title IX and DASA Coordinator, or Kelly Squires, Section 504 Coordinator, Horseheads Central School District, 143 Hibbard Road, Horseheads NY 14845, (607) 739-5601.



On Friday, Sept. 29th we celebrated the ushering in of our fall season with the CS PTO Fall Festival 2023. It was a full house; the students and their families were enjoying all the great activities sponsored by our PTO. The games, prizes and food were the result of the countless hours our PTO parents sacrificed on behalf of all of the families at CS. Our outdoors were transformed into a fun and exciting place for our children to participate in. A special thank you to our teachers and families who also came out to help set up and clean up after this wonderful event.

We look forward to the many more events coming our way. At CS, we are proud to be able to offer family friendly activities for all to enjoy. I want to encourage you if you have not signed up to be a part of our PTO, please consider joining today. We need you to be a part and help out throughout the year. We could not do this without you.

I know so many comment on how much their children look forward to what is planned throughout the school year. It takes many to help lighten the load. You do not need to attend every meeting; however, there are many events you could sign up which can work within your schedule. Please consider joining today! You will not be disappointed.

Sincerely,

Patti Sotero, Principal



## Center Street Elementary Contact Information

812 Center Street

Horseheads, NY 14845

Patricia Sotero, Principal

Jamie Sullivan, Secretary

Jessica Koellner, Attendance Clerk

Nicole Strong, Nurse, RN

Tammy Klein, Nurse, LPN

Newsletter in Color: <http://www.horseheadsdistrict.com/centerst/csnews.cfm>

[www.horseheadsdistrict.com](http://www.horseheadsdistrict.com)

(607) - 795 - 2580

Katrina Ungvarsky, PTO Executive Officer

Jamie Dauphinet, PTO Executive Officer

Lena Munn, PTO Executive Officer

Sue Ungvarsky, PTO Executive Officer

# RESPONSIBILITY



Be Reliable - Be Dependable.

Do your part at home, school and in the community.

Think before you act!

Take ownership of your actions!



# Center Street Information

The Center Street Elementary School playground is available to all community members AFTER 4:00 PM each school day. NO dogs or other non school personnel should be on the property. We want to maintain the safety and protection of our students at ALL times. We appreciate your cooperation and understanding in this matter. **As we work together, we provide the best safety and protection of each and every student.**



**PLEASE DO NOT FORGET—THE LATE BELL RINGS AT 8:15AM YOUR CHILD WILL BE MARKED LATE IF HE/SHE IS NOT IN THE CLASSROOM AT 8:15.**

## Homeless Students/Students in Temporary Housing Notice

Children and youth in temporary housing have the right to:

Stay in the same school and get free transportation even if it is across district lines

Immediately enroll in school without records (school, medical, or vaccination records, proof of residency)

Get special education services immediately if the student has a current Individualized Education Plan (IEP)

Participate fully in any school activities, including before- or after-school activities

Get support services and help with things like school supplies through Title I

Get free school meals without filling out an application

Get help enrolling in pre-k, Head Start, other preschool programs, and Early Intervention

Get help applying for financial aid for college if the student is an unaccompanied youth

For assistance, please contact the Horseheads Central School District Director of Student Services at (607) 739-5601, x4300.

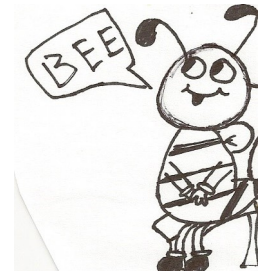






# Coming Soon...

## Our CS Spelling Bee



### on Wed., Oct. 18th 7:00 PM.

# We wish all of our 3rd and 4th graders participating best wishes!

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#### 3<sup>rd</sup> Grade Finalists

Mrs. Blasic

- Talon Curkendall
- Noah Robinson
- Vivianne Wascher

Mrs. Finnerty

- Chloe Buhian
- Maria Perry
- Jacob Tabamo

Mrs. French

- Julianna Baker
- Carter Ervay
- Savannah Hughes

#### 4<sup>th</sup> Grade Finalists

Mrs. Karastury

- Elliott Auld
- Harper Hundley
- Noah Mitchell

Mrs. Packard

- Dean Gleckner
- Elijah Hillard
- Olivia Miller

Mrs. Prutsman

- Zara Carlson
  - Julian Smith
  - Avery Wright
-

# Lourdes makes it easy to get your mammogram

**Mammo on the Move brings mammograms to you!**



**CENTER STREET ELEMENTARY SCHOOL DISTRICT**  
812 Center St. / Horseheads, NY 14845



**FRIDAY, NOVEMBER 17, 2023**



**12:00pm - 4:00pm**



**Call 607-798-5723 to schedule an appointment.**

You do not have to be a Lourdes patient. Your results can be sent to the provider of your choice. We welcome insured and uninsured women. No referral needed.

To find out if you are eligible for low- or no-cost screenings, call the Cancer Services Program at 607-778-3900.

You are eligible to use the van for breast screening if:

- You are age 40 or older.
- You have no history of breast surgery, or you had a biopsy more than 1 year ago.
- You have no current breast problems or symptoms with benign results and no further problems.



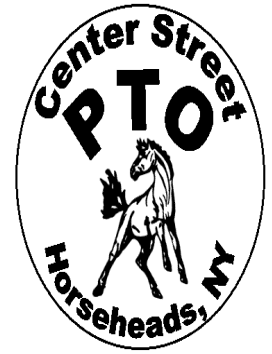
Lourdes Mobile Mammography • 169 Riverside Drive • Binghamton, NY 13905  
607-321-0015 • [ascension.org/LourdesMammogram](http://ascension.org/LourdesMammogram)





**Breast Cancer Awareness at CS—Thank you to Theresa Butler for putting together our wonderful presentation in our lobby area. “Let’s KNOCK OUT breast cancer!”**





Visit our webpage to find ways

you can help  
[www.cspto.org](http://www.cspto.org)

**Thank you to  
EVERYONE who  
donated your time  
and food items!**



Our monthly **PTO meeting will be on Wednesday, Nov. 1st 7:00 - 8:15 via zoom.** Looking forward to seeing you there!!! You don't want to miss it. Please note our usual meetings are the first Wednesday of every month. This is a unique meeting time due to other conflicts on the district's calendar.



**SKIP THE SCISSORS & USE THE APP!**

The NEW and improved Box Tops mobile app scans your store receipt, finds participating products and instantly adds Box Tops to your school's earnings online. No clipping required!

While traditional Box Tops clips are being phased out, you can still send in any remaining unexpired clips to school in the Fall.



NO MORE  
**CLIPPING**

SCAN YOUR  
**RECEIPT**

SEE HOW AT [BTFE.COM](http://BTFE.COM)





**NO SCHOOL  
OCT. 20th  
Superintendent's  
Conference Day.**



CS STUDENT COUNCIL / PINT SIZE  
HEROES WORKING WITH THE AMERICAN  
RED CROSS TO HOLD THIS VERY IM-  
PORTANT BLOOD DRIVE!

*Give blood.*

Every 2 seconds someone  
in the U.S. needs blood.

**American Red Cross**



**Center Street Elementary  
School Blood Drive**  
**Hosted by Horseheads  
First Baptist Church**

In the Activity Center  
2293 Grand Central Ave.  
Horseheads, NY 14845

**Tuesday, October 17, 2023**  
**3:00 p.m. to 7:00 p.m.**

Please call 1-800-RED CROSS (1-800-733-2767) or visit  
[redcrossblood.org](http://redcrossblood.org) to schedule your appointment.

Fall into giving blood Oct 1 thru 20 get \$15  
Amazon.com Gift Card by email. See  
[rcblood.org/together](http://rcblood.org/together)



Scan to schedule  
an appointment.

1-800-RED CROSS | 1-800-733-2767 | [redcrossblood.org](http://redcrossblood.org) | Download the Blood Donor App

©2016 The American National Red Cross



UNITY DAY - NO BULLYING

WED., OCT. 18th

WEAR ORANGE -

SCHOOL SPIRIT DAY!



COSTUME PARADE



Fri., OCT. 27th

1:15 in the CS Parking Lot

# IMPORTANT INFORMATION

# FROM OUR SCHOOL NURSE

## When to keep your student home

Please keep your child home **IF/** Can return **WHEN:**

- Fever of 100.4 or higher:** Fever free without medication for 24 hours
- 2. **Diarrhea within 24 hours:** Free from diarrhea for 24 hours
- Vomiting within 24 hours:** Free from vomiting for 24 hours
- Rash or open sores on the skin:** Free from rash or with a providers note to return to school
- Severe ear pain or ear drainage:** When evaluated and released by a health care provider
- Tested positive for strep throat:** Until treated with antibiotics for 12 hours
- Tested positive for Covid 19:** Call school nurse for most up to date quarantine requirements
- Severe pain that is not improving such as headache or stomach pains:** When improved or evaluated by a health care provider
- Any illness causing the student to be too sleepy (lethargic) or ill to participate in class:** When they have recovered from illness
- Significant disruptive cough or trouble breathing:** When symptoms have improved
- Hospital stays, ER visit, significant injury, or surgery:** With a note from a medical provider to return to school
- Any condition that you think may be serious or contagious to others:** Check with your healthcare provider

Please call your school nurse if you have questions on if your child should stay home sick and when to return.

## Medication

A provider order is required for the nurse to administer any medications at school. This is necessary for both prescription and nonprescription (over the counter) medications. Over the counter medications include medication such as Tylenol, Ibuprofen, cough drops, cold medications, essential oils etc. If your child requires medication during the school day we require:

A provider order that is also signed by the parent/guardian.

The parent/guardian is responsible to have the medication delivered directly to the school nurse by an adult. **Medication cannot be sent in with children.**

Medication must be in a properly labeled original pharmacy container. Over the counter medications must be in their original packaging and match the provider order.

\*For students to independently carry/administer medication they require healthcare provider order authorizing them to self-carry and self-administer their medications and written parent/guardian consent

Medication orders must be renewed annually. At the end of the year medications at school must be picked up by an adult or they will be disposed of after the last day of school.

# IMPORTANT INFORMATION FROM OUR SCHOOL NURSE

## **Immunizations**

New York State Public Health Law 2164 requires every student entering or attending school in New York State to be vaccinated in accordance with Advisory Committee on Immunization Practices (ACIP) recommendations. Public Health Law Section 2164 provides only for medical exemptions to immunization. Acceptable forms of proof of immunization (documentation) include:

An electronic health record from your providers office, an immunization certificate signed or stamped by your health care provider, a record issued by NYSIIS or CIR, an official immunization registry from another state or foreign country if applicable.

**You will be notified if your student is missing any immunizations. Your student will not be allowed to attend school per NYS law if proof of immunization is not received.**

## **Physicals**

New York State requires that all students must have a physical exam when they enter grades pre-kindergarten/ kindergarten, 1, 3, 5, 7, 9, 11. Physicals are also required for all athletes, working papers, and new students entering the district. Physicals must be done by a New York state provider and documented on the required New York state health examination form.

Physicals completed within the 12-month period preceding the start of the school year are acceptable. The physical must be submitted within 30 days of your student entering school. If we do not receive the physical, they will be scheduled for a school appraisal by the district nurse practitioner.

Please note: An appraisal is not the same as a full physical by your private physician. School appraisals are intended for school attendance only and are not intended to replace the continuity of care provided by your private physician. School appraisals do not provide service orders (OT, PT, speech, etc) or medication orders. The state requires all schools to request dental health certificates from parents at the same time we require a health certificate (grades Pre-K, K, 1, 3, 5, 7, 9 and 11). For more information, contact your school nurse.

## **Screenings**

All students are screened according to state mandates. If the results of any screening indicate that the child requires further follow-up, the parent/guardian will receive written notification to follow up with an outside provider:

- Vision in grades Pre-K or K, 1, 3, 5, 7, 11, and new students
- Hearing in grades Pre-K or K, 1, 3, 5, 7, 11, and new students
- Scoliosis: Girls - grades 5, 7; Boys - grade 9





THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

Office for Prekindergarten through Grade 12 Education  
Child Nutrition Program Administration  
89 Washington Avenue, Room 375 EBA, Albany, NY 12234  
(518) 473-8781 Fax (518) 473-0018  
www.cn.nysed.gov

**2023-2024 Letter to Parents for School Meal Programs  
Special Provision Options Community Eligibility Provision**

Dear Parent or Guardian:

We are pleased to inform you that all **HORSEHEADS ELEMENTARY SCHOOLS, HORSEHEADS INTERMEDIATE & MIDDLE & PHOENIX ACADEMY** will be implementing a meal certification option available to schools participating in the National School Lunch and School Breakfast Programs for 2023-2024

**What does this mean for your child(ren) attending the school identified above?**

All students enrolled at any of the following **HORSEHEADS ELEMENTARY SCHOOLS, INTERMEDIATE & MIDDLE SCHOOL & PHOENIX ACADEMY** are eligible to receive a healthy breakfast and lunch at school at **no charge** to your household each day of the 2023-2024 school year. No further action is required of you. Your child(ren) will be able to participate in these meal programs without having to pay a fee or submit an application.

If you have any further questions, please contact us at 607-739-5601 ext. 3671.

Sincerely,

Dr. Thomas J. Douglas, Superintendent

607-739-5601

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider

## FREE AND REDUCED PRICE MEAL APPLICATION FACT SHEET

When filling out the application form, please pay careful attention to these helpful hints.

**SNAP/TANF/FDPIR case number:** This must be the complete valid case number supplied to you by the agency including all numbers and letters, for example, E123456, or whatever combination is used in your county. Refer to a letter you received from your local Department of Social Services for your case number or contact them for your number.

**Foster Child:** A child who is living with a family but who is under the legal care of the welfare agency or court may be listed on your family application. List the child's "personal use" income. This includes only those funds provided by the agency which are identified for the personal use of the child, such as personal spending allowances, money received by his/her family, or from a job. Funds provided for housing, food and care, medical, and therapeutic needs are not considered income to the foster child. Write "0" if the child has no personal use income.

**Household:** A group of related or non-related people who are living in one house and share income and expenses.

**Adult Family Members:** All related and non-related people who are 21 years of age and older living in your house.

**Financially Independent:** A person is financially independent and a separate economic unit/household when his or her earnings and expenses are not shared by the family/household. Separate economic units in the same residence are characterized by prorating expenses and by economic independence from one another.

**Current Gross Income:** Money earned or received at the present time by each member of your household before deductions. Examples of deductions are federal tax, State tax, and Social Security deductions. If you have more than one job, you must list the income from all jobs. If you receive income from more than one source (wage, alimony, child support, etc.), you must list the income from all sources. Only farmers, self-employed workers, migrant workers, and other seasonal employees may use their income for the past 12 months reported from their 1040 Tax Forms.

Examples of gross income are:

- Wages, salaries, tips, commissions, or income from self-employment
- Net farm income – gross sales minus expenses only – not losses
- Pensions, annuities, or other retirement income including Social Security retirement benefits
- Unemployment compensation
- Welfare payments (does not include value of SNAP)
- Public Assistance payments
- Adoption assistance
- Supplemental Security Income (SSI) or Social Security Survivor's Benefits
- Alimony or child support payments
- Disability benefits, including workman's compensation
- Veteran's subsistence benefits
- Interest or dividend income
- Cash withdrawn from savings, investments, trusts, and other resources which would be available to pay for a child's meals
- Other cash income

**Income Exclusions:** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

If you have any questions or need help in filling out the application form, please contact:

Rob Cole, Food Service Management  
607-739-5601, ext. 3671

# **Veterans Day Event coming up soon!**

**Our Center Street Veterans Day Event is coming soon – Wednesday, Nov. 8, 2023**

**Center Street Elementary School would like to show our appreciation to the men and women of the military. We are looking for individuals who would be able to come to Center Street Elementary School on Wednesday, November 8, 2023 at 9:30 am. There will be no speaking involved; our students who will be lined up inside our hallways waving flags and holding banners - thanking you for the sacrifices you have made on our behalf.**

*If you participated in the past, you know how special our inside presentation has been .*

**Please contact Mrs. Sotero, Principal of Center Street Elementary School, if you or someone you know would like to participate in this special event by Friday, Oct. 27th.**



# Veterans Day Celebration at Center Street - Wed., NOV. 8, 2023



Do you have a relative or friend who has served in the military or who is currently serving our country in the armed forces? Then this message is for you. We are looking for individuals who would be able to come to Center Street on Wed., Nov. 8th from 9:30am– 10:30am to help us celebrate Veterans Day. There will be no speaking involved, but rather we would like you to wear part of or all of your service uniform, walk down the hallway, and be greeted by our students and staff. We would like to thank the individuals for the sacrifices they make each day on our behalf. Please fill out the bottom portion of this flyer and return it to the office by Oct. 27, 2023.\*If a uniform is unavailable, you can carry a symbol of any kind from the branch of service you served. (i.e. hat, patch, etc.) We welcome all those who participate in our special event to join us for refreshments immediately following the celebration!

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

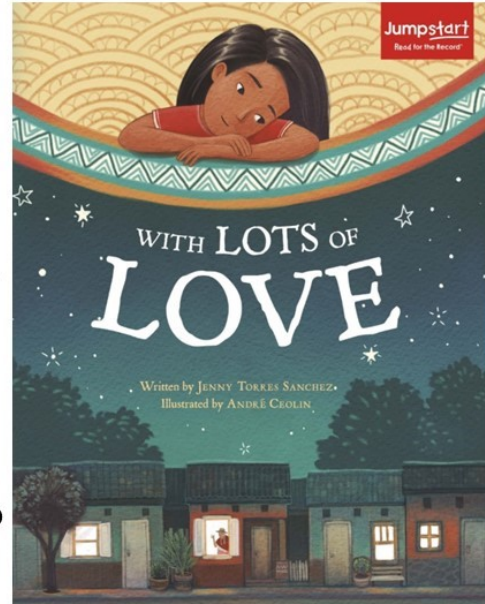
Student/Staff Connection to CS \_\_\_\_\_ Grade/Teacher \_\_\_\_\_

Branch of the Military \_\_\_\_\_

The Family Reading Partnership of Chemung Valley  
Invites you to join Jumpstart's 18th Annual  
*Read for the Record®* on

October 26, 2023 with the book  
*With Lots of Love*

*With Lots of Love* is a story about a girl who has moved to the United States from her home in Central America, away from everything she leaves behind and longs for- especially her Abuela. Rocio does her best to adjust to a new way of living, but there are many things she misses from her old life - Abuela's cooking, Abuela's piñata creations, Abuela's warm hugs, and of course, Abuela herself most of all. But Abuela finds a way to send Rocio something special just in time for her birthday - a gift wrapped with lots of love - and that fills Rocio to the brim.



Read for the Record is a program that promotes literacy worldwide by encouraging people all over the globe to read the same book on the same day.

Each year Jumpstart tallies the amount of people who read the book.  
2.1 million people read for Read for the Record in 2022!

The Family Reading Partnership of Chemung Valley gifts each year's Read for the Record book to local schools and daycares. The total numbers are then submitted to Jumpstart.

For classroom and family activities go to:  
<https://jstart.org/rftr2023-activity-guides>.

Thank You and Happy Reading!  
Family Reading Partnership of Chemung Valley



# *Horseheads Central School District*

## **Non-Discrimination Notification**

The Horseheads Central School District offers educational programs without regard to race, color, national origin, creed, religion, marital status, military status, sex, sexual orientation, age, gender identity, predisposing genetic characteristic, or disability, and provides equal access to applicable groups under the Boy Scouts of America Equal Access Act. Inquiries regarding this policy may be made to Caitlin DeFilippo, Title IX/DASA Coordinator, and Co-Civil Rights Compliance Officer; Anthony Gill, Co-Civil Compliance Officer; or Kelly Squires, Section 504 Coordinator, Horseheads Central School District, One Raider Lane, Horseheads, NY 14845, (607) 739-5601.

This policy of non-discrimination includes access by students to educational programs, counseling services, course offerings, and activities, as well as recruitment and appointment of employees and employment pay, benefits, advancement and/or termination.

The following person(s) has been designated to handle inquiries regarding the non-discrimination policies:

Caitlin DeFilippo

Director of Human Resources  
cdefilippo@[horseheadsdistrict.com](mailto:cdefilippo@horseheadsdistrict.com)  
143 Hibbard Road  
Horseheads Central School District  
Horseheads, NY 14845  
(607) 739-5601

U.S. Department of Education  
Office of Civil Rights  
LBJ Department of Education Building  
400 Maryland Ave., SW  
Washington, DC 20202-1100  
(800) 421-3481

### **Horseheads Central School District** ***Parents' Bill of Rights Relating to Student Data***

**The Horseheads Central School District, in compliance with Education Law 2-d, hereby establishes the following Parents' Bill of Rights in regard to student data:**

1. A student's personally identifiable information will not be sold or released for any commercial purpose;
2. Parents have the right to inspect and review the complete contents of their child's educational record. Procedures for reviewing student records can be found in the Board Policy entitled "Student Records," Policy 5500, Regulation 5500-R;
3. Security protocols regarding confidentiality of personally identifiable information are currently in place and the safeguards necessary to protect the confidentiality of student data are maintained at industry standards and best practices. The safeguards include but are not limited to encryption, firewalls, and password protection.
4. New York State maintains a complete list of all student data collected by the State and the data is available for public review at [www.nysed.gov](http://www.nysed.gov), or by writing to 89 Washington Avenue, Albany, NY 12234.
5. Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to the Superintendent of Schools, One Raider Lane, Horseheads, NY 14845.



**Horseheads Central School District**

# **Learning in a Digital World**

**A forum for parents and guardians about how the district works  
to keep our schools cybersafe and our students cyberaware**

**Tuesday, October 17, 2023**

**6:00 p.m.**

**Horseheads High School Auditorium**

**Keynote Speaker**

**Joe Cicero, MS, MBA**

**Security, Compliance, and Management, Microsoft Security**

*Learn more about Joe Cicero on  
his LinkedIn page at this QR code:*



**All Horseheads parents and guardians are welcome**





# NYS Digital Resources Family Questionnaire

## SchoolTool Parent Portal Instructions

Dear Horseheads Central School District Parents and Guardians:

The New York State Education Department (NYSED) requires that districts send a digital resources questionnaire to parents and guardians. This information is meant to assist the state and districts in providing resources to students and families. NYSED asks that you complete a questionnaire for each student in grades K-12 in your family. You can access the questionnaire by logging in to the Parent Portal at <http://gst1.schooltool.com/horseheads> and following the instructions below. If you do not yet have a Parent Portal account, you can request one using this form: <https://forms.office.com/r/zmB1NAWB8u>. If you have questions, please contact your school office. Thank you.

**Click on student's name.**

**Click on User Defined tab.**

**If using the mobile app (<http://gst1.schooltool.com/horseheads>):** After logging in, tap FORMS at the top of the screen.

**From drop-down menu, select NYS Digital Resources Family Questionnaire.**

**Click on the green plus icon to open the survey.**

- Leave Start Date set to current date.
- Select appropriate response from drop-down menu next to each question.
- Click on the green save disk to save and submit your responses.
- Return to Home Screen, complete Survey for all students in the household.

Student

NYS Digital Resources Family Questionnaire Save Cancel Help

Start Date: 9/27/2022 Help End Date: 9/27/2022 Help

Collecting accurate data regarding digital resource access for our New York students will greatly help educators to better serve their students and families. In order to accomplish this, the New York State Education Department is asking parents or guardians to complete a Digital Equity survey (for each student in the family) in grades Kindergarten – Grade 12. This survey will provide information on student access to devices and internet access in their places of residence. To assist us in this process, please answer each question below to the best of your ability and follow any additional instructions provided for submitting or returning the survey.

Thank you for your time and cooperation.

**NOTE: You must answer at least one question for this survey to be valid.**

Did the school district issue your child a dedicated school or district-owned device for their use during the school year?:

What is the device your child uses most often to complete learning activities away from school? (This can be a school-provided device or another device, whichever the student is most often using to complete their schoolwork.)

Who is the provider of the primary learning device identified in Question 2? (This can be a school-provided device or another device, whichever the student is most often using to complete their schoolwork.)

Is the primary learning device (identified in Question 2) shared with anyone else in the household?:

Is the primary learning device (identified in Question 2) sufficient for your child to fully participate in all learning activities away from school?:

Is your child able to access the internet in their primary place of residence?:

What is the primary type of internet service used in your child's primary place of residence?:

In their primary residence, can your child complete the full range of learning activities, including video streaming and assignment upload, without interruptions caused by slow or poor internet performance?:

What, if any, is the primary barrier to having sufficient and reliable internet access in your child's primary place of residence?:

**NOTIFICATION OF RIGHTS UNDER THE FAMILY  
EDUCATIONAL RIGHTS AND PRIVACY ACT**

Dear Parent/Guardian or Eligible Student:

This is to advise you of your rights with respect to student records pursuant to the Family Educational Rights and Privacy Act (FERPA). FERPA is a federal law designed to protect the privacy of student records. The law gives parents/guardians and students over 18 years of age (referred to in the law as “eligible students”) the following rights:

1. The right to inspect and review the student’s education records within 45 days of the day the district receives a request for access.

Parents/guardians or eligible students should submit to the Building Principal a written request that identifies the records they wish to inspect. The Principal will make arrangements for access and notify the parent/guardian or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student’s education records that the parent/guardian or eligible student believes are inaccurate or misleading.

Parents/guardians or eligible students may ask the district to amend a record that they believe is inaccurate or misleading by writing the Principal, clearly identifying the part of the record they want changed, and specifying why it is inaccurate or misleading.

If the district decides not to amend the record as requested by the parent/guardian or eligible student, the district will notify the parent/guardian or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

[health.ny.gov/flu](http://health.ny.gov/flu)



# Fight Flu

## at Home and School

Influenza (flu), spreads easily and can make people very sick, especially kids. You can help stop flu!

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### Flu symptoms include:

Fever or chills, body aches, cough, sore throat, headache, runny or stuffy nose, feeling very tired. Some people, especially children, may have stomach problems and diarrhea. Unlike a cold, the flu comes on very suddenly.

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### Prevent flu!

- Flu vaccine is the best protection against the flu. It is recommended every year for everyone 6 months and older.
- Get the flu vaccine for you and your children every year! It helps make flu sickness milder or prevents it altogether.
- Getting the vaccine early in the fall means you and your children will be protected when flu season starts.
- Make sure people close to your children, like babysitters and relatives, are also vaccinated.
- The vaccine is especially important for people with certain medical conditions like asthma, diabetes, and heart or lung disease, because the flu can make them even sicker.

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### If your child gets the flu:

- Your child will need plenty of rest and lots of fluids.
- Keep your child home from school for at least 24 hours after their fever is gone without using fever-control medicine. This helps avoid giving the flu to others.
- Talk with your child's health care provider before giving a child any over-the-counter medicine.
- Never give your child or teenager aspirin or any medicine that has aspirin in it. Aspirin can cause serious problems for children and teens.
- Young children and those with certain medical conditions, like asthma, diabetes, and heart or lung disease, are at greater risk for getting seriously ill from the flu.
- If your child gets flu symptoms and is younger than 5 or has a medical condition, call their health care provider and ask about antiviral treatment.
- If you are worried about your child, call their health care provider.

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### Don't spread flu!

- Wash hands often with soap and water for at least 20 seconds.
- If soap and water aren't handy, use an alcohol-based hand rub.
- Cough or sneeze into a tissue or your elbow, not your hands. Put used tissues in the trash.
- Avoid touching your eyes, nose, and mouth. That's how germs spread.
- Stay away from people who are sick.



## ***Information about Emergency School Closings/Delays***

Schools are closed when the weather makes it impossible to have reasonable attendance or when the schools or vehicles would not be able to operate safely. The school day is delayed when inclement weather conditions improve by early morning. Inclement weather may include snow, ice, and freezing temperatures. If the school day is delayed, buses will run and schools will open two hours later than the usual time.

If it is necessary to close or delay schools, the information will be posted on the District's website at [www.horseheadsdistrict.com](http://www.horseheadsdistrict.com), the District's Facebook pages and Twitter, and the following local television and radio stations and their affiliates:

Radio: WNKI 106.1, WPGI 100.9, Magic FM 92.7/97.7, WGMM 98.7, WLVY 94.3,  
WELM 1410

TV: WENY, WETM, Time Warner Cable News

These television and radio stations also put closing/delay information on their websites.

Each of our schools and the district have Facebook pages. To see school closings/delays and other information on your news feed, "like" the page(s). On Twitter, follow us at @HhdsSchools.

Additionally, WETM TV has an automated system to e-mail and/or text closings and delays to those who have signed up for the service. Parents may sign up at the following link: <http://www.mytwintiers.com/sms>. Scroll down to "School and Business Closing Alerts."

Please do not call the radio/TV stations or the district's Transportation Office.

Please note that if schools are closed, they will remain closed all day for scheduled activities, including remedial programs, extra-curricular activities, use of facilities by non-school groups, and special evening programs.

Please also note that when school is delayed, there is no supervision for students until schools open two hours later than the usual time, so parents should not drop their children off at school until they open. Additionally, on school delays, there is no breakfast served.



# Good Apple Awards



The Good Apple Award is a tool to promote pride, self-esteem and positive character development. All faculty and staff nominate students exhibiting good character. At the end of each month, the principal will announce the recipients names, and will present the students with their award during their scheduled lunch time. A bulletin board is in the Main Lobby to display each month's recipients. The following students earned a good apple award for showing exceptional character during this month.

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>GRADE</b>	<b>TEACHER</b>
Carapella	Cash	K	Ripley
Grover	Baylee	K	Ripley
Wida	Maddyn	K	Ripley
Baker	Noelle	1	Ham
Folnsbee	Sawyer	1	Ham
Harvey	Hudson	1	Ham
Murphy	Bryson	1	Williams
Therit	Maxyn	1	Williams
Biddle	Emmett	2	Aquilio
Harvey	Declan	2	Aquilio
Callahan	Molly	2	Lese
Joensen	Declan	2	Lese
Morgan	Mason	2	Lese
Bernard	Kylynn	2	Potter
Colon	Carlos	2	Potter
Epperson	Dennis	2	Potter
Gallagher	Liam	2	Potter
Mullen	Nylah	2	Potter
Storch	Brody	2	Potter
Charles	Adonis	3	Blasic
Smith	Savannah	3	Blasic
Wascher	Vivianne	3	Blasic
Buhian	Chloe	3	Finnerty
Byfield	Ainsley	3	Finnerty
Donovan	James	3	Finnerty
Howe	Paige	3	Finnerty
Johnson	Isabella	3	Finnerty
Lanipao	Apollo	3	Finnerty
Larnard	James	3	Finnerty
Palmer	Olivia	3	Finnerty
Wheeler	Jonathan	3	Finnerty
Bates	Baylee	3	Blasic
Hundley	Harper	4	Karastury
Marshall	Laykin	4	Karastury
Gleckner	Dean	4	Packard
Heppner-Smith	Clara	4	Packard
Tyo	Raelynn	4	Packard



# Reminders

**NO SCHOOL**

**OCT. 20th**

**Superintendent's  
Conference Day.**

# OCTOBER - RESPONSIBILITY

Sun	Mon	Tues	Wed	Thu	Fri	Sat
2023—2024						
1	2 <b>DAY 2</b> SC Speeches are due PTO Fall Clothing Sale begins	3 <b>DAY 3</b> SC Speeches Mystery Character Assembly	4 <b>DAY 4</b> SC Elections PTO Mtg 7:00 - 8:15 Via Zoom - join us!	5 <b>DAY 5</b> Pink & White Day! Breast Cancer Awareness CSE Mtg	6 <b>Day 6</b> Pumpkin Picking for Pre K  Raider Day - wear blue	7
8 National Lunch Week 14-18 Fire Safety Week	9 <b>COLUMBUS DAY - NO SCHOOL</b>	10 <b>DAY 1</b> WCSN begins  Fire Safety Assembly 1:30	11 <b>DAY 2</b> FACULTY MTG 2:30  FREE HAIR CUTS—DON'T FORGET TO SIGN UP!	12 <b>DAY 3</b>  CIM K - 2	13 <b>DAY 4</b> <b>Raider Day - Wear Blue</b> Early Dismissal Drill SC Elections	14
15	16 <b>DAY 5</b> CIM 3 - 4	17 <b>DAY 6</b> <b>Student Council- Red Cross Blood Drive 3—7 @ 1ST Baptist Church in HH</b>	18 <b>DAY 1</b> <b>Unity Day - Wear Orange!</b> CS Café 1:15 - practice for Sp Bee & Spelling Bee 7:00pm	19 <b>DAY 2</b> CSE Mtg NO HWC BOE Mtg. - 6 GR	20 <b>NO SCHOOL CONFERENCE DAY</b>	21
22	23 <b>DAY 3</b> SBT MTG 2:45	24 <b>DAY 4</b>	25 <b>DAY 5</b>	26 <b>DAY 6</b> Read for the Record "With Lots of Love"	27 <b>DAY 1</b> Costume Parade 1:15 Fall Parties Clothing Sale ends	28
29	30 <b>DAY 2</b>	31 <b>DAY 3</b>	