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CENTER STAGE

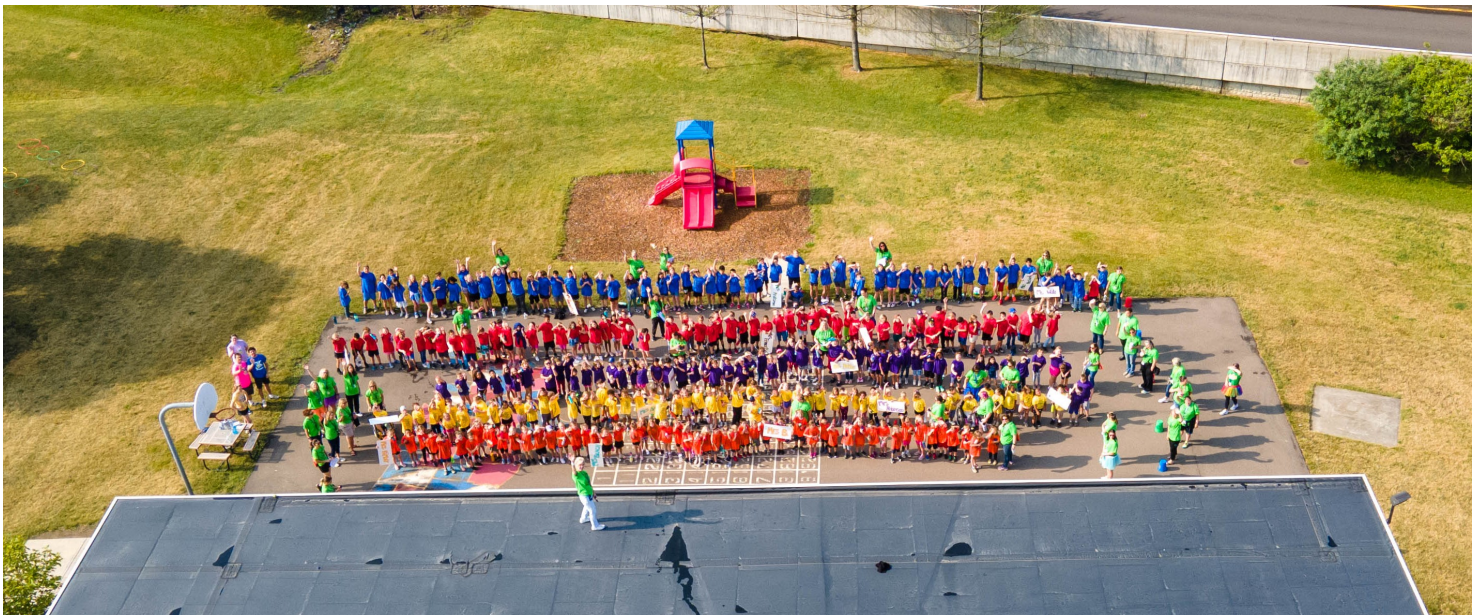
September 2023

Center Street Elementary Horseheads, New York

**Sharing, Caring, and Learning for Life.
Experience the sights and sounds of
Center Street Elementary**



WELCOME BACK!



**GETTING READY TO ROLL OUT THE RED CARPET ONCE AGAIN—
WECOLMING OUR STUDENTS, STAFF AND FAMILIES BACK!**

Welcome to an exciting new school year at Center Street Elementary School!

All the teachers have been busy preparing the classrooms to make them look spectacular! The CS Custodial Team worked hard all summer to make sure everything is sparkling clean! The school staff has been busy preparing to meet the needs of the new and returning students. Many new and exciting things are planned just for YOU! We look forward to sharing your successes together!

Center Street Information

BUILDING DOORS WILL BE LOCKED

As part of the District-wide security system and our emphasis on safety, the building doors will be locked during the day. Both of the main lobby entrance doors have a white box. Please push the button, wait for a response and you will be buzzed into the building. We may ask you to look toward the camera or identify yourself by speaking into the white box. Once you enter the building, please report directly to the office to sign in and pick up a visitor's badge. You will need to be buzzed in for you to enter the office. Please push the door once you hear the buzz noise.

Visitors to the Schools – to maintain a safe place for our children to work and learn, certain limits must be set for visits by parents and other agencies. For these reasons, the following rules apply to ALL visitors to the school:

Access to the elementary building will be through the **main entrance ONLY** beginning at 7:35 AM.

ALL VISITORS ARE REQUIRED TO SIGN IN AT THE MAIN OFFICE IMMEDIATELY UPON ENTERING THE BUILDING TO RECEIVE A VISITOR'S PASS WHICH MUST BE WORN AT ALL TIMES WHILE IN THE SCHOOL OR ON THE SCHOOL GROUNDS.

Also, as parents arrive in the morning with children, please remain in your vehicles. Children must learn to proceed to their room on their own.

Teachers are expected NOT to take class time to discuss individual matters with visitors.

Visitors attending school functions that are open to the public such as parent teacher organization (PTO) meetings or public gatherings are not required to register.

Any consumables (food, beverages, etc.) brought in by visitors are subject to search and / or inspection.

GUIDELINES FOR CLASSROOM PARTIES / CELEBRATIONS

Following the below practices will help to protect your children against food-borne illness. If bringing food to your child's class such as drinks, cakes or pastries, the following guidelines should be used:

Please notify the teacher and get their permission first. Immediately after cooking, if possible, items should be wrapped individually (i.e. cookies, muffins, cupcakes, etc.). The Chemung County Health department makes these additional requests:

COLD FOODS SHOULD BE REFRIGERATED IMMEDIATELY AND HELD BELOW 45 DEGREES FAHRENHEIT. HANDS SHOULD BE WASHED BEFORE FOOD PREP AND THEN YOU SHOULD NOT TOUCH FOODS AFTER THEY ARE COOKED. GLOVES, TONGS OR DELI PAPER SHOULD BE USED SO THERE IS NO BAREHANDED CONTACT WITH FOOD AFTER PREPARATION.

****TEACHERS DO NOT HAVE KNIVES OR UTENSILS IN THE CLASSROOM-SO PLEASE MAKE SURE ALL TREATS ARE PRE-CUT OR INDIVIDUALLY WRAPPED.***

MEDICATION IN SCHOOL - If a student needs any form of medication at school, a written physician's prescription and written parental consent are necessary. Any medication should be brought in the original container to the health office by an adult where it will be stored and dispensed. Please contact Mrs. Strong with further questions, please call the office at 795-2580.

APPR of Teacher and Principals -The District is required to implement Annual Professional Performance Reviews (APPR) of teachers and principals. The outcome of the APPR is that each teacher and principal will receive an Overall Composite Rating based upon Observation and Student Performance scores. The four possible Overall Composite Ratings are Highly Effective, Effective, Developing and Ineffective (HEDI). You may request the Overall Composite Rating for the teachers and principals in the school building to which your child is assigned for the current school year by contacting the building principal of your child's school. Further, if you require additional explanation of the ratings for the teachers and principals, you may contact Tony Gill, Assistant Superintendent, at 607-739-5601, x4263. Please note that this information may be released only to parents or legal guardians. The District will verify that any request received is a bona fide request submitted by a parent or legal guardian.

The Dignity Act Coordinator (DAC) for CENTER STREET is Patricia Sotero. Complaints regarding discrimination, harassment, or bullying of any student should be referred to Patricia Sotero at 795-2580 x 2600. The Dignity Act Coordinator for the Horseheads Central School District is Caitlin DeFilippo. Mrs. DeFilippo may be reached at 143 Hibbard Road, Horseheads, NY 14845, 607-739-5601, x4211.

Safe Schools Line - To report a concern, rumor, or other safety issue - call 795-2044 or 1-800-305-4984. Line is available 24 hours a day - ALL CALLS ARE ANONYMOUS AND CONFIDENTIAL.

The Horseheads Central School District offers educational programs without regard to actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identify and expression). Inquiries regarding this notice may be made to Caitlin DeFilippo, Title IX and DASA Coordinator, or Kelly Squires, Section 504 Coordinator, Horseheads Central School District, 143 Hibbard Road, Horseheads NY 14845, (607) 739-5601.



Hello Center St. Colt Families,

Center Street has been dedicated to providing the very best elementary education to our students, Kindergarten through Fourth Grade. Throughout our proud history, Center Street has been a place where students are intellectually ambitious, engaged, and curious about the world in which they live. Our students are compassionate, creative, and filled with desire to meet new challenges and pursue creative paths to solutions.

We are all very excited about the 2023 - 2024 school year, where classrooms once again will be full with activities and ideas that challenge and inspire our students. Our AMAZING teachers work hard to create an exceptional learning environment for our students. One major focus for our fourth graders will be to focus on leadership and that begins within the classrooms when our oldest students take on the responsibility of being the school's student leaders.

Throughout the year, exciting things are happening in our classrooms and throughout our building! We encourage you to get involved by joining our PTO Group, volunteering at school activities, and taking an active role in your child's education. You are the BEST gift you can give your child. YOU are your child's most important teacher. As a parent of three children, I know how quickly the elementary school years fly by, but they are certainly the most important years of your child(ren)'s life. It is truly my desire to keep the focus on increasing student achievement and doing whatever it takes to help ALL our students be successful and enjoy coming to school each day. I believe that learning should be fun and that an elementary school should pave the way for a lifetime of learning.

Looking forward to seeing all of our students' smiling faces!

Sincerely,

Center Street Elementary Contact Information

812 Center Street

Horseheads, NY 14845

Patricia Sotero, Principal

Jamie Sullivan, Secretary

Jessica Koellner, Attendance Clerk

Nicole Strong, Nurse, RN

Alexis Starkweather, Nurse, LPN

Newsletter in Color: <http://www.horseheadsdistrict.com/centerst/csnews.cfm>

www.horseheadsdistrict.com

(607) - 795 - 2580

Katrina Ungvarsky, PTO Executive Officer

Jamie Dauphinet, PTO Executive Officer

Lena Munn, PTO Executive Officer

RESPECT



Respect:- Think "the Golden Rule"

Treat others with respect; follow the Golden Rule • Be tolerant and accepting of differences • Use good manners, not bad language • Be considerate of the feelings of others • Don't threaten, hit or hurt anyone • Deal peacefully with anger, insults & disagreements

Center Street Information



Mrs. Sotero will be visiting each classroom during the first week of school to discuss the Center Street expectations. Parents are asked to read over the “HH Code of Conduct” packet with their children. The code book serves as a guide for student expectations and displaying good citizenship in school and in the community. Please be aware that our Board of Education has adopted this code for ALL of our schools, and expects that it will be fully enforced as written. If you have any questions or concerns, please contact Mrs. Sotero.

Homeless Students/Students in Temporary Housing Notice

Children and youth in temporary housing have the right to:

Stay in the same school and get free transportation even if it is across district lines

Immediately enroll in school without records (school, medical, or vaccination records, proof of residency)

Get special education services immediately if the student has a current Individualized Education Plan (IEP)

Participate fully in any school activities, including before- or after-school activities

Get support services and help with things like school supplies through Title I

Get free school meals without filling out an application

Get help enrolling in pre-k, Head Start, other preschool programs, and Early Intervention

Get help applying for financial aid for college if the student is an unaccompanied youth

For assistance, please contact the Horseheads Central School District Director of Student Services at (607) 739-5601, x4300.

Our Community Partnerships!

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Business/Organization
American Cancer Society
American Red Cross
Applebees
Appleridge/Bethany Village
Arctic League
Arnot Art Museum
Arnot Mall
Arnot Odgen Medical Center
Big Flats Lions Club
Boy Scouts
Central Recycling Co-Op Inc.
Chemung ARC – Kids on the Block
Chemung Canal Trust Co
Chemung County Mental Health
Chemung County SPCA
Chemung County YWCA/Kids World
Chemung Valley Historical Society
Child and Family Plus
Children’s Miracle Network
Children's Integrated Services
Chili's
Clemens Center
Cornell Cooperative Extension
Corning Community College
Corning Inc.
Corning Museum of Glass
Division of Veterans’ Affairs
Dollar General
Dominos
Dr. Lawas DDS
Elmira College
Enjoy the City
Fairgrounds - Chemung County
First Heritage Federal Credit Union
First Arena
GI Go Fund/Jeans for Troops
Girl Scouts
Girls on the Run
Giuseppe's Pizzeria
Horseheads American Legion

Horseheads Animal Shelter
Horseheads Elks
Horseheads Fire Department
Horseheads Free Library
Horseheads Police Department
Horseheads Rotary
Horseheads - Village
Horseheads Women's Club
Horseheads Youth Bureau
Horseheads/Nakagawa Sister City Assoc
Iron Kettle Pumpkin Farm
JoAnn Fabrics
Junior Achievement
Kohls
Let’s Dance
Liberty Balloon
McDonald's
Minier Brothers
NY Sports and Fitness
Old McDonald's Farm
Outback Steak House
Party Central
Party Time
Picnic Pizza
Pizza Hut
Polly-O
Quarry Farm
Reisinger's Apple Farm
RSVP of Chemung County
Ruby Tuesdays
Smithhome Farms
Southern Tier Food Bank
Southern Tier Pediatrics
Star Gazette
Subway
Sullivan's Train
Sweet Frog
Tanglewood Nature Center
Target
Texas Roadhouse
TGI Fridays
Tops
United Way
US Armed Forces
Veterans Hospital
Vietnam Museum
Wegmans
WETM

Center Street Elementary: Kindergarten - 4th 2023 - 2024

Student Drop-Off: 7:35 AM – 8:15 AM

Follow markings on map attached for direction of travel in the parking lot. ALL vehicles must drop their students off in the drop off-line.

Students may begin to eat breakfast at 7:35.

Seven vehicles should be prepared to unload at one time.

All students enter the LOBBY entrance doors.

Students will then be directed into the cafeteria.

Parents should not park at this time and get out of their car. We will provide our students car to door service.

If you arrive later past 8:15, please pull up in front of the building closest to the sidewalk, and walk your child to the lobby; ring the bell on the box outside of the doors. Someone will come out to assist you.

Student Pick-Up: 2:25 PM – 2:40 PM – **you may line up beginning at 2:15.**

Please follow the directions on the map.

On the map, please follow the color representing your child's grade level.

If our traffic is backed up entering the parking lot, kindly turn right when entering the parking lot and do a U-Turn in front of the high school. You will then be able to proceed to the correct line. This will assist with keeping our traffic moving.

Kindergarten Parents *will need to start lining up at 2:05 – Past the flagpole.*

Please place your provided pick-up name sign on the passenger's side of your vehicle either on the dashboard or on the window. This will help to expedite the dismissal process. Every child will receive a sign and the **oldest sibling** will receive a Family Sign should you have more than one child attending CS.

Please wait in your vehicle until:

All busses have departed AND it is **2:30** or unless directed by a CS Staff Member.

Staff will be looking for your sign and then will bring your child to you.

If it is a unique day and you are picking up multiple students outside of your household, you will need to go back around to the appropriate line to pick up the additional students by grade.

If you arrive earlier than 1:50 to pick up your child for an appointment, please pull up in front of the building closest to the sidewalk, ring the bell on the box located outside of the doors and someone will come out to assist you.

Parents should not park and get out of their car only if outside of school dismissal times. All of our BOCES classes, please follow the kindergarten drop off and

**2rd & 3rd GRADE
PICK UP**

PLEASE DRIVE CLOSE TO CURB AT NORTH END OF BUILDING BY THE HIGH SCHOOL. Then pull in the 1st lane.

**1ST GRADE
PICK UP**

PLEASE DRIVE DOWN LANE #2

**FAMILY GROUP
PICK-UP**

PLEASE DRIVE DOWN LANE #3

**4TH GRADE
PICK UP**

PLEASE DRIVE DOWN LANE #4

**KINDERGARTEN
PICK UP**

PLEASE DRIVE DOWN - LANE #4 PAST PARKING LOT, PAST THE FRONT LOBBY DOORS, PAST THE FLAG POLE.

ALL ENTER HERE! LOOK FOR COLOR CODED SIGN.

LANE #1

LANE #2

LANE #3

LANE #4

K & 4TH GRADE - USE THE FAR RIGHT LANE ONLY - CLOSET TO STOP SIGN .

LEFT LANE IS FOR BUSES AND STAFF ONLY

ALL STOP! WAIT FOR STAFF DIRECTION

EXIT HERE

K LINES UP HERRE

Front Lobby Doors



Center Street Elementary: Pre-Kindergarten
2023 - 2024

Student Drop-Off: 8:55 AM – 9:05 AM

Families may arrive on campus at 8:55 and our staff will meet you at your car. Please pull up parallel to our sidewalk nearest the school. We provide door to door service for your child! Parents, please do not park and get out of your car **with the exception of the first day of school, Sept. 5th. You may park and escort your child to his/her Pre-K classroom using the front lobby doors on Tuesday, Sept. 5th.** All other days, there will be staff members available to assist your child.

Student Pick-Up: 1:55 PM – 2:00 PM

Families may arrive on campus at 1:55. Again, we provide door to door service for your child! Our staff will be bringing out your child to your car. Please remain in your car. Please put your car sign on the dashboard on the passenger's side and / or on the window of the passenger's side. As the staff member brings your child to you, be prepared to sign out your child and show ID the first week of school.

ALL ENTER HERE! LOOK FOR COLOR CODED SIGN

LANE #4

PRE K RIGHT LANE ONLY - CLOSET TO STOP SIGN .

LEFT LANE IS FOR BUSES AND STAFF ONLY



ALL STOP! WAIT FOR STAFF DIRECTION

PRE - KINDERGARTEN PICK UP

PLEASE DRIVE DOWN - LANE #4 PAST PARKING LOT, IN FRONT OF THE LOBBY DOORS

Front Lobby Doors

EXIT HERE



SMILE... PICTURE DAY!

School Pictures will be taken on Thursday, September 28th. Please be sure to return your order form on Thursday, September 28th.



Clip Box Tops - earn cash for our school!

Our school wide goal for collecting Box Tops is even BIGGER this year, which means our contests are going to be even BIGGER this year, which means our prizes will be even BIGGER this year!!

Our monthly **PTO meeting will be on Wednesday, September 6th 7:00 - 8:15 via zoom.** Looking forward to seeing you there!!! You don't want to miss it. Please note our usual meetings are the first Wednesday of every month. This is a unique meeting time due to other conflicts on the district's calendar.



The Center Street Elementary School playground is available to all community members AFTER 4:00 PM each school day. NO dogs or other non school personnel should be on the property. We want to maintain the safety and protection of our students at ALL times. We appreciate your cooperation and understanding in this matter. **As we work together, we provide the best safety and protection of each and every student.**



PLEASE DO NOT FORGET—THE LATE BELL RINGS AT 8:15AM YOUR CHILD WILL BE MARKED LATE IF HE/SHE IS NOT IN THE CLASSROOM AT 8:15.

AWESOME CLUBS!



Center Street is pleased to be able to offer a variety of clubs that students may participate in after school. Below is a listing of the clubs for our students. Please get in your forms as soon as possible! Our clubs fill up quickly.

Homework Club (HWC) – Want to get your homework done quickly? Then this club is for you. Each day – Monday – Thursdays, HWC meets in the library from 2:25 – 3:00. This club is for **grades 2 – 4**. **Advisors, Mrs. Alve and Ms. Ervay Sept. 18– May 16, 2023**

Safety Patrollers – This club helps students develop their leadership as they assist in keeping our students safe each morning. The Safety Patrollers begin each Oct. – June from 8:00 – 8:15 every day. This club is for students in **grade 4 only**.

Advisor – Ms. McCawley - Sept. – June

Student Council - This club helps students an opportunity to create school spirit days and outreaches into our community and world. This club is for student in grade 4 only. The group meeting times will be determined and a schedule will be shared with all new members. Sept. - June 2:25 - 3:00pm **Advisor - Ms. Taylor**

Our new book focus this year is

The World Needs More Purple People/Schools by Kristen Bell, Benjamin Hart

We are celebrating what makes each of us unique/one of a kind. It takes laughter, sharing and compassion. That is who we are at CS!



VOLUNTEERS NEEDED

The scholastic book fair is almost here and we need volunteers
to help make it go as smoothly as possible!
If you are able we would love to have all the help we can get.

SEPT. 22—SEPT. 27th - 8:00 - 12:00

To sign up please email the CS PTO or Fill out the form that was sent home.



Contact@cspto.org

Scholastic Book Fair sign up sheet

The Fair will be running Sept. 22, 25, 26 & 27th

Friday, Sept. 22nd- 8:00 - 11:00 M_____

Monday, Sept. 25th 8:00 - 11:00 M _____

Tuesday, Sept. 26th 8:00 - 11:00AM_____

Wednesday, Sept. 27th 8:0 - 11:00AM _____

Please check all that you can volunteer for.

Name _____

Email _____

Phone # _____

IMPORTANT INFORMATION

FROM OUR SCHOOL NURSE

When to keep your student home

Please keep your child home **IF/** Can return **WHEN:**

- Fever of 100.4 or higher:** Fever free without medication for 24 hours
- 2. **Diarrhea within 24 hours:** Free from diarrhea for 24 hours
- Vomiting within 24 hours:** Free from vomiting for 24 hours
- Rash or open sores on the skin:** Free from rash or with a providers note to return to school
- Severe ear pain or ear drainage:** When evaluated and released by a health care provider
- Tested positive for strep throat:** Until treated with antibiotics for 12 hours
- Tested positive for Covid 19:** Call school nurse for most up to date quarantine requirements
- Severe pain that is not improving such as headache or stomach pains:** When improved or evaluated by a health care provider
- Any illness causing the student to be too sleepy (lethargic) or ill to participate in class:** When they have recovered from illness
- Significant disruptive cough or trouble breathing:** When symptoms have improved
- Hospital stays, ER visit, significant injury, or surgery:** With a note from a medical provider to return to school
- Any condition that you think may be serious or contagious to others:** Check with your healthcare provider

Please call your school nurse if you have questions on if your child should stay home sick and when to return.

Medication

A provider order is required for the nurse to administer any medications at school. This is necessary for both prescription and nonprescription (over the counter) medications. Over the counter medications include medication such as Tylenol, Ibuprofen, cough drops, cold medications, essential oils etc. If your child requires medication during the school day we require:

A provider order that is also signed by the parent/guardian.

The parent/guardian is responsible to have the medication delivered directly to the school nurse by an adult. **Medication cannot be sent in with children.**

Medication must be in a properly labeled original pharmacy container. Over the counter medications must be in their original packaging and match the provider order.

*For students to independently carry/administer medication they require healthcare provider order authorizing them to self-carry and self-administer their medications and written parent/guardian consent

Medication orders must be renewed annually. At the end of the year medications at school must be picked up by an adult or they will be disposed of after the last day of school.

IMPORTANT INFORMATION FROM OUR SCHOOL NURSE

Immunizations

New York State Public Health Law 2164 requires every student entering or attending school in New York State to be vaccinated in accordance with Advisory Committee on Immunization Practices (ACIP) recommendations. Public Health Law Section 2164 provides only for medical exemptions to immunization. Acceptable forms of proof of immunization (documentation) include:

An electronic health record from your providers office, an immunization certificate signed or stamped by your health care provider, a record issued by NYSIIS or CIR, an official immunization registry from another state or foreign country if applicable.

You will be notified if your student is missing any immunizations. Your student will not be allowed to attend school per NYS law if proof of immunization is not received.

Physicals

New York State requires that all students must have a physical exam when they enter grades pre-kindergarten/ kindergarten, 1, 3, 5, 7, 9, 11. Physicals are also required for all athletes, working papers, and new students entering the district. Physicals must be done by a New York state provider and documented on the required New York state health examination form.

Physicals completed within the 12-month period preceding the start of the school year are acceptable. The physical must be submitted within 30 days of your student entering school. If we do not receive the physical, they will be scheduled for a school appraisal by the district nurse practitioner.

Please note: An appraisal is not the same as a full physical by your private physician. School appraisals are intended for school attendance only and are not intended to replace the continuity of care provided by your private physician. School appraisals do not provide service orders (OT, PT, speech, etc) or medication orders. The state requires all schools to request dental health certificates from parents at the same time we require a health certificate (grades Pre-K, K, 1, 3, 5, 7, 9 and 11). For more information, contact your school nurse.

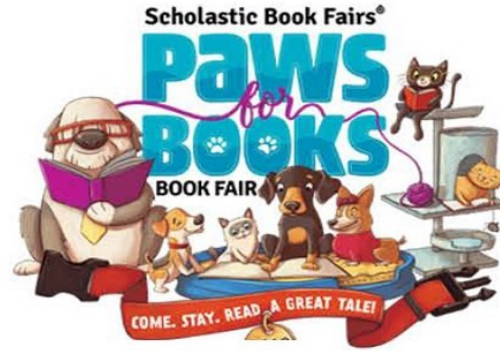
Screenings

All students are screened according to state mandates. If the results of any screening indicate that the child requires further follow-up, the parent/guardian will receive written notification to follow up with an outside provider:

- Vision in grades Pre-K or K, 1, 3, 5, 7, 11, and new students
- Hearing in grades Pre-K or K, 1, 3, 5, 7, 11, and new students
- Scoliosis: Girls - grades 5, 7; Boys - grade 9

***Flyers will be
going home
noting your
child's teacher's
assigned date to
shop at the Book Fair!***

Center St. Book Fair



Sept. 22, 25, 26, & 27

Students with money, or scholastic Ewallet will shop the book fair during their lunch period on the following assigned days:

_____ will be shopping on
_____!

Parents: please include a note if your students CAN purchase items other than books OR THEY WILL NOT BE ALLOWED to do so. This is a school policy.

**Don't forget to look into the eWallet program, where students can shop without cash. View our scholastic webpage for more info:
www.cspto.org/scholastic**



Thank you so much for all your support this year. It makes a difference!

Please consider volunteering your time we need book fair workers. Sign up here: www.cspto.org/bookfair



IT'S ALMOST HERE!

Fall Festival

Join us for games, food, prizes and fun!
There is no entrance fee, and students can earn tickets by supporting our school as follows:

HOW TO EARN TICKETS
AT THE FESTIVAL

4 tickets per Animal Shelter Donation
kitty litter, wet food, Purina cat chow, meat only baby food, durable dog toys, any cat toys, sponges, laundry detergent basically any cleaning supplies STUDENTS CAN EARN UP TO 12 TICKETS FOR ANIMAL SHELTER DONATIONS

8 tickets - Kids in school colors STUDENTS WEARING BLUE & WHITE

12 tickets for an item for our Basket Raffle THEMES BELOW:

Grades: PreK, K & 1
Art Supplies!

Grades: 2, 3 & 4
Games and Indoor Fun!

These and many more baskets will be raffled at the festival, so don't forget to check them out. Game tickets may also be purchased at the festival 4/\$1.

Friday

Sept. 29th 5-6:30pm

Outside, at Center Street Elementary





2023 Fall Festival Sept. 29 5-6:30pm

Friday, Sept **29th** is our annual Fall Festival, a great school spirit event sponsored by Center Street PTO. You can play games, visit the fun house, and enjoy delicious snacks. We will also be having our Fall Scholastic Book Fair for you to enjoy visiting and shopping at during the event!

How you can help: We need festival volunteers (both adults and older students) for games, snacks, set-up and clean-up.

Please return this form to the school by Monday, Sept. **29th**

Food Table Snack Donations – Please indicate if you are able to donate packaged snacks for the food table, and what you would like to donate: _____

Helpers Needed! – We are in need of 30 adult and intermediate school+ aged students to help work some of the activities at fall festival. Please let us know if you, or someone you know can help!

	Set Up	Festival Helper	Clean Up
3:30-5:45	_____		
5:45-8:00		_____	

Please list the times you can work if not listed above. _____

Name of Workers: _____

Phone & Email: _____

Other Donations/Comments: _____

We will be contacting volunteers the week of the festival.
Please email contact@cspto.org with any questions.

New Horseheads Staff members join our family at Center Street

Mrs. Alve - will be joining our CS Team as a Primary Grade Teaching Assistant. We are delighted to have her join our CS Family.

Ms. Crouse - is new to CS this year but not the HHCSD. Ms. Crouse will be a teaching Assistant working in Mrs. Benton's Pre-K Classroom.

Ms. Ervay- is new to CS this year, as our new contract sub TA. She is looking forward to her new position.

Ms. Hall - is new to CS this year. Ms. Hill will be our additional new cafeteria monitor working alongside of Ms. Battersby and Mrs. Butler. We look forward to seeing her smiling face each day.

Mrs. Hitchcock – will be joining us this year working in Ms. Holloway's classroom providing student support.

Mrs. Jarvis - is new to CS this year. Ms. Jarvis recently graduated as a teacher and is looking forward to being one of our Special Education Teachers working in a Pre-K classroom along side of Mrs. Holmes. Mrs. Jarvis is eager to jump right in helping our students and staff.

Mrs. Leone - is new to our CS ENL Teacher and we are confident you will love her too!

Mrs. Lewis – is new to CS this year and will be the Special Ed TA working with Mrs. Holmes and Mrs. Jarvis in the Pre-K SCIS classroom. She is looking forward to meeting our team.

Mrs. Marshall – joins our team as a TA working in Ms. Holloway's Pre-K classroom providing student support.

Mrs. McGonigal - is new to the CS Family. Ms. McGonigal will be supporting our Pre-K students with their speech needs. We look forward to getting to know Mrs. McGonigal.

Mrs. L. Potter - is our Rtl Teaching Assistant. Mrs. Potter loves working with children and will be a wonderful asset to our Rtl Team.

Mrs. Savino-Parrillo - is our new aide in kindergarten. Mrs. Savino-Parrillo is very excited about meeting all the children and staff at CS. She will be a wonderful addition to our CS Family.

Ms. Taylor – is no stranger to CS as she has worked throughout the school year in just about every room at CS. She was our CS Student Council Advisor and did a fantastic job leading our students. Ms. Taylor will be our new Rtl Math Teacher assisting students from K - 4. She will also be working at BF.

EMOTIONAL HEALTH SCREENINGS AVAILABLE FOR ALL CHEMUNG COUNTY YOUTH AGES 4-21

It is important to regularly check on your child's emotional health. A child who does not feel well emotionally can become physically sick and physical illness can affect emotional health. In any event, it is more difficult for a child, who does not feel well, to be interested in going to school or succeeding in school. When emotional health concerns are dealt with early we can help young people get the most out of their education and lead happy, productive lives.

Good emotional health leads to:

Good Relationships
Good Decisions
Ability to deal with life's challenges
Interest in school
Improved physical health

Emotional Health Issue can affect:

School Performance
Physical Health
Personal Relationships
Actions toward others

Completing an emotional health screening is a simple effective way to look at a child's emotional development. To participate in the screening, complete a consent form and the emotional health screening for your child. **Forms are available on the school district website; www.horseheadsdistrict.com, then click on Center Street school. Completed forms can be sent to Family Services of Chemung County, 1019 East Water St., Elmira, NY, 14901.**

For additional information contact: The Community Mental Health Program Coordinator, at Family Services of Chemung County, 607-733-5696.

ONE CALL CAN MAKE A DIFFERENCE

You're Invited to Our

OPEN HOUSE

CENTER STREET OPEN HOUSE

**Thurs., Sept. 14th
6:30 – 7:30 pm**

You and your family are invited to come and see your child's classroom and meet his/her teacher.

Looking forward to seeing you there!



Career Development Council

Volunteers Needed for School Career Events

The school district has many career related events including career days, career panels, job shadows, classroom speakers, field trips, and mock interviews. **We are always looking for volunteers** for these events. We are looking for parents, grandparents, other adult family members and friends as well as community volunteers in every career field. If you feel your career is not of interest or you are currently at home, you may still contribute through mock interviews and other fun classroom events. Most events are only an hour or two on a given day, yet **your experience and career knowledge** can deeply influence a child's life, career goals, and future educational path.

If you are interested in volunteering or learning more about how you can get involved, **please contact Deb Lynch**, the Career Development Representative for the Horseheads School District, at **(607)795-5320** or **dlynch@gstbooces.org**.



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

Office for Prekindergarten through Grade 12 Education
Child Nutrition Program Administration
89 Washington Avenue, Room 375 EBA, Albany, NY 12234
(518) 473-8781 Fax (518) 473-0018
www.cn.nysed.gov

**2023-2024 Letter to Parents for School Meal Programs
Special Provision Options Community Eligibility Provision**

Dear Parent or Guardian:

We are pleased to inform you that all **HORSEHEADS ELEMENTARY SCHOOLS, HORSEHEADS INTERMEDIATE & MIDDLE & PHOENIX ACADEMY** will be implementing a meal certification option available to schools participating in the National School Lunch and School Breakfast Programs for 2023-2024

What does this mean for your child(ren) attending the school identified above?

All students enrolled at any of the following **HORSEHEADS ELEMENTARY SCHOOLS, INTERMEDIATE & MIDDLE SCHOOL & PHOENIX ACADEMY** are eligible to receive a healthy breakfast and lunch at school at **no charge** to your household each day of the 2023-2024 school year. No further action is required of you. Your child(ren) will be able to participate in these meal programs without having to pay a fee or submit an application.

If you have any further questions, please contact us at 607-739-5601 ext. 3671.

Sincerely,

Dr. Thomas J. Douglas, Superintendent

607-739-5601

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider

FREE AND REDUCED PRICE MEAL APPLICATION FACT SHEET

When filling out the application form, please pay careful attention to these helpful hints.

SNAP/TANF/FDPIR case number: This must be the complete valid case number supplied to you by the agency including all numbers and letters, for example, E123456, or whatever combination is used in your county. Refer to a letter you received from your local Department of Social Services for your case number or contact them for your number.

Foster Child: A child who is living with a family but who is under the legal care of the welfare agency or court may be listed on your family application. List the child's "personal use" income. This includes only those funds provided by the agency which are identified for the personal use of the child, such as personal spending allowances, money received by his/her family, or from a job. Funds provided for housing, food and care, medical, and therapeutic needs are not considered income to the foster child. Write "0" if the child has no personal use income.

Household: A group of related or non-related people who are living in one house and share income and expenses.

Adult Family Members: All related and non-related people who are 21 years of age and older living in your house.

Financially Independent: A person is financially independent and a separate economic unit/household when his or her earnings and expenses are not shared by the family/household. Separate economic units in the same residence are characterized by prorating expenses and by economic independence from one another.

Current Gross Income: Money earned or received at the present time by each member of your household before deductions. Examples of deductions are federal tax, State tax, and Social Security deductions. If you have more than one job, you must list the income from all jobs. If you receive income from more than one source (wage, alimony, child support, etc.), you must list the income from all sources. Only farmers, self-employed workers, migrant workers, and other seasonal employees may use their income for the past 12 months reported from their 1040 Tax Forms.

Examples of gross income are:

- Wages, salaries, tips, commissions, or income from self-employment
- Net farm income – gross sales minus expenses only – not losses
- Pensions, annuities, or other retirement income including Social Security retirement benefits
- Unemployment compensation
- Welfare payments (does not include value of SNAP)
- Public Assistance payments
- Adoption assistance
- Supplemental Security Income (SSI) or Social Security Survivor's Benefits
- Alimony or child support payments
- Disability benefits, including workman's compensation
- Veteran's subsistence benefits
- Interest or dividend income
- Cash withdrawn from savings, investments, trusts, and other resources which would be available to pay for a child's meals
- Other cash income

Income Exclusions: The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

If you have any questions or need help in filling out the application form, please contact:

Rob Cole, Food Service Management
607-739-5601, ext. 3671

Veterans Day Event coming up soon!

Our Center Street Veterans Day Event is coming soon – Wednesday, Nov. 8, 2023

Center Street Elementary School would like to show our appreciation to the men and women of the military. We are looking for individuals who would be able to come to Center Street Elementary School on Wednesday, November 8, 2023 at 9:30 am. There will be no speaking involved; our students who will be lined up inside our hallways waving flags and holding banners - thanking you for the sacrifices you have made on our behalf.

If you participated in the past, you know how special our inside presentation has been .

Please contact Mrs. Sotero, Principal of Center Street Elementary School, if you or someone you know would like to participate in this special event by Friday, Oct. 27th.

Veterans Day Celebration at Center Street - Wed., NOV. 8, 2023



Do you have a relative or friend who has served in the military or who is currently serving our country in the armed forces? Then this message is for you. We are looking for individuals who would be able to come to Center Street on Wed., Nov. 8th from 9:30am– 10:30am to help us celebrate Veterans Day. There will be no speaking involved, but rather we would like you to wear part of or all of your service uniform, walk down the hallway, and be greeted by our students and staff. We would like to thank the individuals for the sacrifices they make each day on our behalf. Please fill out the bottom portion of this flyer and return it to the office by Oct. 27, 2023.*If a uniform is unavailable, you can carry a symbol of any kind from the branch of service you served. (i.e. hat, patch, etc.) We welcome all those who participate in our special event to join us for refreshments immediately following the celebration!

Name _____

Address _____

Phone Number _____ Email _____

Student/Staff Connection to CS _____ Grade/Teacher _____

Branch of the Military _____

NOTIFICATION OF DIRECTORY INFORMATION DESIGNATIONS

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue SW
Washington, DC 20202-4605

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

In addition to the rights outlined above, FERPA also gives the school district the option of designating certain categories of student information as "directory information". Directory information includes a student's name, address, telephone number, date and place of birth, major course of study, participation in school activities or sports, weight and height if a member of an athletic team, dates of attendance, degrees and awards received, most recent school attended, class schedule, photograph, including video recordings, e-mail address, and class roster.

You may object to the release of any or all of this "directory information"; however, you must do so in writing within 10 business days of receiving this notice. If we do not receive a written objection, we will be authorized to release this information without your consent. For your convenience, you may note your objections to the release of directory information on the enclosed form and return it to the Building Principal.

Sincerely,

Mrs. Sotero

Horseheads Central School District
Non-Discrimination Notification

The Horseheads Central School District offers educational programs without regard to race, color, national origin, creed, religion, marital status, military status, sex, sexual orientation, age, gender identity, predisposing genetic characteristic, or disability, and provides equal access to applicable groups under the Boy Scouts of America Equal Access Act. Inquiries regarding this policy may be made to Caitlin DeFilippo, Title IX/DASA Coordinator, and Co-Civil Rights Compliance Officer; Anthony Gill, Co-Civil Compliance Officer; or Kelly Squires, Section 504 Coordinator, Horseheads Central School District, One Raider Lane, Horseheads, NY 14845, (607) 739-5601.

This policy of non-discrimination includes access by students to educational programs, counseling services, course offerings, and activities, as well as recruitment and appointment of employees and employment pay, benefits, advancement and/or termination.

The following person(s) has been designated to handle inquiries regarding the non-discrimination policies:

Caitlin DeFilippo
Director of Human Resources
cdefilippo@horseheadsdistrict.com
143 Hibbard Road
Horseheads Central School District
Horseheads, NY 14845
(607) 739-5601

U.S. Department of Education
Office of Civil Rights
LBJ Department of Education Building
400 Maryland Ave., SW
Washington, DC 20202-1100
(800) 421-3481

Student Photographs

Throughout the year, our school and district may photograph, videotape, and/or interview students for its publications or broadcasts, which include school and district newsletters, videos, and social media. Additionally, local newspapers and TV stations often attend school events and photograph, videotape, or interview students about events and issues. These stories will also appear on the media's websites and social media platforms.

Please complete and return the form below to the Main Office if you **DO NOT wish your child to be photographed or videotaped for school publications or by the media.**

Note that we will still publish student photographs in school yearbooks.

Student Photos

I DO NOT wish to have my child photographed or videotaped while in school.

Child's Name _____

School _____ Grade _____

Parent/Guardian Name _____ Date _____

Parent/Guardian Signature _____

Annual Title 1 Notice for Center Street Elementary School

In compliance with provisions of the No Child Left Behind Act of 2001, reauthorized by the Every Student Succeeds Act (ESSA), we are informing you that Center Street Elementary School receives Title I federal funding. Therefore, you have the right to request information regarding the professional qualification of your child's classroom teacher(s). Specifically included is your right to know the following:

Whether the teacher has met State qualification & licensing criteria for the grade levels and subject areas in which the teacher provides instruction;

Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;

The baccalaureate degree major of the teacher & any other graduate certification or degree held by the teacher, and field of discipline of the certification or degree;

Whether your child is provided services by paraprofessionals and, if so, their qualification.

Should you wish to exercise your right to make your request to: Caitlin DeFilippo, Director of Human Resources, Horseheads Central School District, 143 Hibbard Road, Horseheads, New York 14845. (607)739-5601, ext. 4214.

**NOTIFICATION OF RIGHTS UNDER THE FAMILY
EDUCATIONAL RIGHTS AND PRIVACY ACT**

Dear Parent/Guardian or Eligible Student:

This is to advise you of your rights with respect to student records pursuant to the Family Educational Rights and Privacy Act (FERPA). FERPA is a federal law designed to protect the privacy of student records. The law gives parents/guardians and students over 18 years of age (referred to in the law as “eligible students”) the following rights:

1. The right to inspect and review the student’s education records within 45 days of the day the district receives a request for access.

Parents/guardians or eligible students should submit to the Building Principal a written request that identifies the records they wish to inspect. The Principal will make arrangements for access and notify the parent/guardian or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student’s education records that the parent/guardian or eligible student believes are inaccurate or misleading.

Parents/guardians or eligible students may ask the district to amend a record that they believe is inaccurate or misleading by writing the Principal, clearly identifying the part of the record they want changed, and specifying why it is inaccurate or misleading.

If the district decides not to amend the record as requested by the parent/guardian or eligible student, the district will notify the parent/guardian or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

CS in ACTION Student Council News!

The Student Council members will open up the school year with activities to join in at Center Street. During the month of September, each classroom in grade 4 will select three Student Council representatives who will comprise the Student Council members for the 2023 - 2024 school year. Then, during the month of October, all elected Student Council members may want to think about running for a particular office such as; President, Vice Pres., Secretary and Treasurer.

CS CONTINUES TO PARTNER WITH THE RED CROSS !

The CS Students are the youngest group to join the Pint Size Heroes in Chemung County. We look forward to extending the outreach to include other ways to positively impact our community and world. Be looking for these upcoming opportunities after school.



American Red Cross

Principal Sotero is so proud of everything our students have accomplished by partnering with the Red Cross. Last year, our students did an outstanding job assisting to collect units of blood during their spring blood drive. We are so proud of our Pint Size Heroes! Our first drive will be on Oct. 17th at the HH First Baptist Church.

Do you or your children need health insurance? Fidelis Care can help!

Fidelis Care offers free or low-cost health insurance through New York State's Child Health Plus, Family Health Plus, and Medicaid Managed Care programs. Fidelis Care members are covered for regular checkups, preventive care, routine screenings, hospital and emergency care, eye exams, dental care, and more. Members can choose their own doctor so they can receive care from someone they know and trust, close to home.

Horseheads Central School District

Parents' Bill of Rights Relating to Student Data

The Horseheads Central School District, in compliance with Education Law 2-d, hereby establishes the following Parents' Bill of Rights in regard to student data:

1. A student's personally identifiable information will not be sold or released for any commercial purpose;
2. Parents have the right to inspect and review the complete contents of their child's educational record. Procedures for reviewing student records can be found in the Board Policy entitled "Student Records," Policy 5500, Regulation 5500-R;
3. Security protocols regarding confidentiality of personally identifiable information are currently in place and the safeguards necessary to protect the confidentiality of student data are maintained at industry standards and best practices. The safeguards include but are not limited to encryption, firewalls, and password protection.
4. New York State maintains a complete list of all student data collected by the State and the data is available for public review at www.nysed.gov, or by writing to 89 Washington Avenue, Albany, NY 12234.
5. Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to the Superintendent of Schools, One Raider Lane, Horseheads, NY 14845.

The Center Street students are dismissed at 2:25 p.m. In order to ensure the safety of our children the following procedures must be followed:

Dismissal Plans: Parents must supply the school office with written notification of their child's regular dismissal plans by the first day of school. If you have more than one child, please write a note for each child's teacher.

Walkers: Children who walk home must have a note to inform the teacher. If your child is to walk home on a daily basis, please send one note at the beginning of the year indicating this plan stating "until further notice". If your child will walk home only on special occasions, you will need to send a note each time.

Parent Pick-ups: Children who will be picked up on a daily basis must have a note from parents at the beginning of the school year indicating this plan stating "until further notice". Any student that will be picked up from school, on special occasions or early for an appointment, must have a note for each time.

Dismissal Changes: Parents must call the office by 10:00am, due to the Transportation Department notifications, with any dismissal changes for student pick-up. ***For any dismissal changes after 10:00 am, only emergency changes will be honored.***

After School Kids World: Children, who have registered for the programs in advance, attending the Kids World Program at Center Street must have a note on file in the school office from parents by the start of school. **Also, any parent or guardian picking up a child from school must come into the cafeteria to sign-out the child.** Students will not be sent outside to meet a parent nor will they be released directly from the classroom, teacher or lobby area. Thanks for your cooperation in keeping our students safe.

Information about Emergency School Closings/Delays

Schools are closed when the weather makes it impossible to have reasonable attendance or when the schools or vehicles would not be able to operate safely. The school day is delayed when inclement weather conditions improve by early morning. Inclement weather may include snow, ice, and freezing temperatures. If the school day is delayed, buses will run and schools will open two hours later than the usual time.

If it is necessary to close or delay schools, the information will be posted on the District's website at www.horseheadsdistrict.com, the District's Facebook pages and Twitter, and the following local television and radio stations and their affiliates:

Radio: WNKI 106.1, WPGI 100.9, Magic FM 92.7/97.7, WGMM 98.7, WLVY 94.3,
WELM 1410

TV: WENY, WETM, Time Warner Cable News

These television and radio stations also put closing/delay information on their websites.

Each of our schools and the district have Facebook pages. To see school closings/delays and other information on your news feed, "like" the page(s). On Twitter, follow us at @HhdsSchools.

Additionally, WETM TV has an automated system to e-mail and/or text closings and delays to those who have signed up for the service. Parents may sign up at the following link: <http://www.mytwintiers.com/sms>. Scroll down to "School and Business Closing Alerts."

Please do not call the radio/TV stations or the district's Transportation Office.

Please note that if schools are closed, they will remain closed all day for scheduled activities, including remedial programs, extra-curricular activities, use of facilities by non-school groups, and special evening programs.

Please also note that when school is delayed, there is no supervision for students until schools open two hours later than the usual time, so parents should not drop their children off at school until they open. Additionally, on school delays, there is no breakfast served.



Reminders

September 2023 - "RESPECT"


SEPTEMBER - RESPECT

PICTURE DAY - SEPT.

28TH - PLEASE SEND IN YOUR

PICTURE ENVELOPE.



Sun	Mon	Tues	Wed	Thu	Fri	Sat
				Pre K Story Time 5:30 K Story Time 6:15	1	2
3 2023-2024	4 LABOR DAY	5 DAY 1 First Day of School	6 DAY 2 PTO Mtg. 7:00 - 8:15	7 DAY 3	8 DAY 4 Raider Day - wear blue Character Ed Kick Off Assembly	9
10	11 DAY 5 BUS DRILLS Instrumental Beginner Blastoff - HS Aud 5:30—7:00 AIMSWEB	12 DAY 6 BUS DRILLS	13 DAY 1 Faculty Mtg. 2:30 Instrumental Beginner Blastoff - HS Aud 5:30 -7:00	14 DAY 2 CS Open House 6:30 -7:30 7:30 - Title One Parent Meeting	15 DAY 3 Celebrate Constitution Day! Buddy Day — PM	16
17 Citizenship & Constitution Day!	18 DAY 4 HWC BEGINS AIMSWEB 504 Mtgs	19 DAY 5 Pre K Off Site Evac Drill - 10:00 - 11:00	20 DAY 6 Student Council class elections - CIM K-2	21 DAY 1 CSE Mtg Bldg Union mtg BOE Mtg 6 CS!!!	22 DAY 2 Classroom Spelling Bee Scholastic Book Fair - Day 1	23
24	25 DAY 3 SBT MTG 2:45 Scholastic Book Fair - Day 2 Yom Kippur	26 DAY 4 Scholastic Book Fair - Day 3	27 DAY 5 K Field Trip to Apples and Moore/ CIM 3 - 4 Scholastic Book Fair - Day 4	28 DAY 6 Picture Day 	29 DAY 1 Fall Festival 5:00—6:30 Book Fair Ends HC Weekend Raider Day Wear blue	30 Rev August 7, 2023

