

# Horseheads Intermediate School Parent/Teacher Organization

## PTO Minutes of Meeting

Meeting Date: September 17, 2024

### Current Discussions/Reports

1. Slate of Officers 2024/2025
  - Mr. Bostwick to send an email asking for interested persons to help with PTO events/board positions.
2. New Business
  - Book Fair report by Tara Spirawk- Treasurer and Chair - Book Fair will be run by Tara Spirawk from September 25<sup>th</sup> – 30<sup>th</sup> with in school shopping times from 9am until 2pm daily and online shopping options. Book Fair will also be at the Ice Cream social on September 25<sup>th</sup>, 2024.
  - Ice Cream Social report by Tara Spirawk- Treasurer and Chair - Ice Cream Social will have 600 ice cream sandwiches provided by Bethie's ice cream (300 chocolate and 300 vanilla). We will need approximately 4 volunteers to help with ice cream and games.
  - Believe report by Tara Spirawk – Treasurer and Chair - Believe Fundraiser is underway. It will run October 11, 2024 to October 25<sup>th</sup>, 2024. Information packets and parent letters will arrive shortly and will be sent home accordingly.
  - Spirit wear report by Tara Spirawk and Mike Bostwick Treasurer and Principal - Spirit wear sale will be the Intermediate Innovators shirts and will not be a fundraiser. If any family find they need financial assistance in receiving a shirt please contact PTO.
3. Treasurers Report

We currently have a balance of \$5567.11 in our PTO bank account.

### Current Items Under Decision

1. Teacher Budgets are being reviewed as an item to add to the current budget. We will use the Believe fundraiser profit as a guide for whether the PTO can give each Teacher an allowance for the year until further fundraising opportunities/ events can be discussed.

## Principal's Report

- Thanks to everyone in advance for all of your support this year on the PTO. All you do provides great experiences for our students.
- Open House was a big success – huge turnout!
- Robin and I did Expectations Assemblies for all teams to go over expectations including rights, responsibilities, character, conflict/bullying, consequences, and also focused on Growth Mindset and Grit.
- State Testing Individual Student Reports will be mailed out to parents as we have done in the past. I don't have an exact date yet, but we just received digital copies.
- All newsletters are sent home electronically near the beginning of each month. They will include important information including events that have taken place, dates, events, reminders, etc.
- Believe Fundraiser will be getting started and will run from October 11 – 25. Orders can go through using the provided packet or online. Orders will be delivered by the December holiday break.
- We will be having another T-shirt order launching soon allowing students to order #ISinnovators shirts with their name on the back. More details to come in October.
- Parent Portal is available for all parents. If you're not signed up, contact our main office. An app feature is available and great to use. Also, stay in touch through the Canvas platform.
- We'll also continue with our Pull Tab Drive to benefit the Ronald McDonald House. Box top for Education donations are always welcome throughout the school year. They are all electronic now.
- Picture Day will be on October 22<sup>nd</sup> with make-ups being on December 4<sup>th</sup>.
- Ice Cream Social is on September 25<sup>th</sup> at the IS from 6:30 to 8:00 PM and will include the launch of our book fair, ice cream, and many games in the field house.
- Book fair will run in school from September 26<sup>th</sup> – 30<sup>th</sup>. Students will attend during a designated time with their homeroom.