

HORSEHEADS CENTRAL SCHOOL DISTRICT

PTO MEETING

MINUTES OF TUESDAY, SEPTEMBER 23, 2025

1. WELCOME

Introductions were made.

ATTENDANCE: Kim Malone, Robin Doubrava, Candy Maine, Stephanie Overbeck Katrina Ungvarsky, Amy Vence

2. OLD BUSINESS

There was none.

3. NEW BUSINESS

OFFICERS

INTERMEDIATE SCHOOL PTO DATES FOR 2025-2026

Kim reviewed the Intermediate School PTO Dates for 2025-2026.

BOOK FAIR (MONDAY, SEPTEMBER 22ND – THURSDAY, SEPTEMBER 25TH)

Kim reported the Book Fair started yesterday, the kids are having a good time stating we need volunteers to run the Book Fair during the Ice Cream Social.

ICE CREAM SOCIAL (WEDNESDAY, SEPTEMBER 24TH)

Kim reported the Ice Cream Social is tomorrow from 6:30 PM to 8:30 PM, the Ice Cream Sandwiches were ordered over the summer and delivered the second day of school, and some Gluten Free Popsicles were also purchased. Kim reported different Games will be set up in the Gym, the Ice Cream and Texas Roadhouse will be in the Cafeteria and the Book Fair will also be open if we have volunteers to run it.

BELIEVE FUNDRAISER (TUESDAY, SEPTEMBER 30TH – TUESDAY, OCTOBER 14TH)

Kim reported the Believe Fund Raiser runs from Tuesday, September 30th – Tuesday, October 14th. Amy Vence and Stephanie Overbeck have volunteered to run it.

FUNDRAISERS

TEXAS ROAD HOUSE GIFT CARD & FROZEN ROLLS FUNDRAISER (MONDAY, OCTOBER 27TH – THURSDAY, NOVEMBER 13TH)

Kim reported on the opportunity to have a new fundraiser through Texas Roadhouse which is a Gift Card Fundraiser and if we sign up that day to do a Texas Roadhouse Frozen Rolls Fundraiser which will be done from Monday, October 27th–Thursday, November 13th.

DINE TO DONATE TEXAS ROADHOUSE (TUESDAY, JANUARY 22ND)

Kim reported the Music Teachers are very excited because a small group of kids from Band and Orchestra will be performing during the Dine to Donate Texas Roadhouse Event.

READ THREE BOOKS AND GET A FREE MEAL

Kim reported she was given 750 bookmarks for the kids and was given Certificates for Attendance.

4K BOOK GOAL

Kim reported that staff have commented they think that we need to have a Mid-Year Celebration. Kim reported that Texas Roadhouse is going to come with Andy the Amarillo and give out ice cream which could be incorporated as part of the Mid-Year Celebration.

SPELLING BEE (THURSDAY, JANUARY 29TH)

Kim reported we need to have a parent be the second Judge.

STEM NIGHT (WEDNESDAY, MARCH 11TH)

Kim reported we have a lot of great volunteers who participate in STEM Night. Amy commented that Samantha Snellgrove has the list of participants and suggested that we should start to invite people to sign up in November and December.

6TH GRADE CELEBRATION (WEDNESDAY, JUNE 24TH)

Kim reported that the 6th Grade Celebration is during the School Day and that we always have a lot of parent volunteers. Kim explained that we will ask for donations and the 6th Grade Committee will choose who to donate to.

4. TREASURERS REPORT

Kim reported we have one parent who is the Treasurer, Alicia Wahl.

Kim reported the recent balance is \$9,000 and that we do not have any bills that are outstanding from last year.

5. PRINCIPAL'S REPORT

- The beginning of the year is off to a great start! Thank you to everyone for all of your efforts to help make our drop off and pick up procedures go smoothly!
- Our focus for the school year at the IS is to make sure that everyone feels like they belong. This month I have been reading the book, "Say Something" by Peter Reynolds to each classroom. Students are then identifying one way they will make others feel included this year on a poster and we are hanging them up all around the school.
- Robin and I held our annual Expectations Assembly last week with each grade level where we discuss students responsibilities, consequences, and what it means to be an IS Innovator
- All newsletters are sent home electronically. Please take a moment to read through them each month so you are aware of important information and events.
- Parent Portal is available for all parents. If you're not signed up, you can contact our main office. An app feature is available, too.
- We'll also continue with our Pull Tab Drive to benefit the Ronald McDonald House.
- Chris Poulos will be visiting our school on Tuesday, Oct. 7th. He is a former BMX World Champion and focuses on treating others kindly while performing some bike stunts.
- Superintendent's Conference Day is on Friday, October 10th – no school for students
- Picture Day is on Tuesday, October 21st

VARIETY SHOW

Kim asked, "Do we want to not have a Variety Show it this year because it is very difficult to get a parent to Chair it and year by year we have had less and less kids sign up to be in it?" Kim suggested we could plan a different event to replace it. Katrina reported at the Elementary School we held a 4th Grade Dance at the end of the year, so maybe we could replace the Variety Show with a Dance reporting that the Student Council at the Middle School holds dances throughout the year. Robin reported one year the IS Student Council did put on a dance.

After a very thorough discussion, it was decided there is not enough time to have a Halloween Dance, but we could plan one for November and then have a Valentine's Dance in February in place of the Variety Show.

Katrina reported she will check with Mark, a DJ, she knows who also does Karaoke and charges \$150-\$200 to see if he is available on November 7th reporting that he did a

phenomenal job at Center Street. Robin commented a Custodian will also have to be on duty which normally the District pays.

FALL DANCE (FRIDAY, NOVEMBER 7TH, 6:00 PM – 8:00 PM)

The Committee decided to sponsor a Fall Dance, on Friday, November 7th, 6:00 PM – 8:00 PM, in the Cafeteria and Main Gym. There will be a Sign-Up Sheet available during the Ice Cream Social for parents to sign up to volunteer to Chaperone, assist with the planning and decorations. Some of the activities could include: Open Gym with Basketball/Games for those who may not enjoy dancing, a Photo Booth, Face Painting, a Craft such as Decorating Cookies and Karaoke. Katrina said, “She will reach out to Kara to see if some of her Cosmetology Students may want to assist.” Decorations will be the Fall Theme which would include Corn Stocks/Hay Bales and other Fall Decorations. Refreshments will include Sheet Pizzas, Snacks and Drinks. We will need at least 25-50 Chaperones. Katrina suggested we should ask Elmira College, High School Seniors and also the First Arena Hockey Team if they would like to be Chaperones. Robin suggested we could ask kids from the Interact Club as Chaperones and stated 5th Grade Teacher Margaret Dickinson’s boyfriend is Head Coach at Elmira College so he may be able to also help. Katrina volunteered to reach out to Mark at Cloud 9 to see if we could have a Bouncy House reporting it only cost Center Street a little over \$300 to have one. Amy volunteered to purchase the undecorated/gluten free cookies through SAMs Club.

Amy volunteered to create a Microsoft Word document to send home with the students. Kim commented, “She will reach out to Hailea to put it on Facebook, Twitter and will also email the parents through Messenger once it is finalized.”

Katrina reported that Center Street charged \$4.00 or two cans of food for a donation to the Food Bank for admission. Kim reported Catholic Charities reached out to her to see if the Intermediate School would help out with Thanksgiving Bags which we could tie into the admission. Kim reported this ends October 31st and that students could receive their tickets in advance as they make their food contribution. Candy would be willing to collect the information from the teachers and hand out tickets to the students. Kim reported Catholic Charities gives out 100 plus bags at Thanksgiving and 200 at Christmas. Kim also reported Catholic Charities gave us 24 bags one for each homeroom for the food items to be placed in for easy pick up.

PAST STUDENT COUNCIL DONATIONS

Kim reported in the past Student Council held a Soctober Drive in October and a Pajama Drive in December. Kim will reach out to Student Council and ask what they plan to do this year.

FUTURE EVENTS

CRAFT NIGHT

Katrina suggested a Future Event could be Tye Dying or Sand Art reporting that she does have the buckets which she would let us borrow.

Kim reported at Gardner Road the students had an October Craft Night and make a shaker with a clear liquid, glue, bat and also fidgets.

MID-YEAR BOOK GOAL

Kim suggested the Mid-Year Book Goal could tie in with giving books out to students as we have in the past at the end of the year when they met the 4K Book Goal.

6. GOOD OF THE ORDER

There was no Good of the Order.

The meeting adjourned at 7:10 PM.

Submitted By,

Candy Maine

Intermediate School Secretary

