

August, 2026-27

THE RAIDER RUNDOWN

Back to School Edition

Contact Us!

607-739-6357 • <http://Horseheadsdistrict.com/HHMS.cfm>

We Look Forward to Seeing You Soon!

On behalf of the Horseheads Middle School staff, welcome to our school community. We look forward to working with our students and families throughout the coming school year.

At Horseheads Middle School, our **Raider Way** provides the foundation for a positive and supportive school environment. We encourage students to become trustworthy, respectful, responsible, fair, caring, and engaged members of their community.

We also ask students to **THINK** before they speak, write, post, or interact with others. This means considering whether their words and actions are True, Helpful, Inspiring, Necessary, and Kind. These principles help students make thoughtful choices and build positive relationships with both their peers and adults.

The **FISH Philosophy** further supports our school culture by encouraging everyone to Choose Your Attitude, Make Their Day, Be There, and Play. Together, these practices remind us that each person contributes to the atmosphere and success of our school.

We also encourage students to develop a **growth mindset**. Learning is not always easy, and challenges are a natural part of the process. By approaching difficult tasks with effort, perseverance, and a willingness to learn from mistakes, students can build the confidence and resilience needed for continued growth.

Guided by the Raider Way, THINK, the FISH Philosophy, and a growth mindset, we are committed to providing every student with a high-quality education in a safe, welcoming, and nurturing environment. Through meaningful, challenging, and relevant learning experiences, we strive to prepare students for success in middle school, high school, and life beyond graduation.

We recognize that students are most successful when schools and families work together. Please feel free to contact us with any questions, concerns, or suggestions. We value your partnership and look forward to a positive and successful school year.

Mr. Holloway, Principal

**1st Day of School is
Tuesday, September 8.
It will be an Odd day.**



Inside:

- **Orientation**
- **Schedule Pick Up**
- **Parking Info**
- **ParentSquare**

Welcome Back Raiders!



Point Yourself in the Right Direction!

Schedule pick up, self-guided tour and optional formal orientation:

This summer edition of our newsletter provides all the information students and families need for a successful start to the school year (*with the exception of bussing information that will be sent from our transportation department later this summer*).

All students may pick up their schedules, tour the building and practice opening their lockers on **August 27th** from **9:00am - 2:00pm** and from **6:00pm - 7:00pm**. School counselors and administrators will be available to answer any questions you may have.

If you are the family of a seventh-grade student or an eighth-grade student who is new to our district, you are invited to attend a brief **orientation presentation** in the middle school cafeteria at **2:00 p.m.** or **7:00 p.m.** on **August 27th**. Both presentations will take place immediately following our schedule pickup and the self-guided building tour.

Remember, the first day of school will be an odd day. All students will begin the day in homeroom, which is listed at the top of your schedule. Please be sure you know your homeroom number before arriving. Students will receive a fresh copy of their schedules in homeroom, so no need to worry if you lose the one from schedule pickup.

Dear Horseheads Middle School Families,

Welcome to the 2026-2027 school year! We are extremely excited to see the familiar faces of those returning to us and welcoming everyone who is new to our school. We have been working hard this summer to make sure you have an environment in which you can thrive academically, socially and emotionally.

One of the greatest characteristics of the Horseheads Middle School community is the care and compassion shared between staff, students, parents, and our community. We are a place where staff and families come together to ensure that the children entrusted to us grow to be productive, confident, compassionate members of our community.

Have a great day, The Raider Way!

— Mr. Hoeffner, Assistant Principal

Middle School Contacts

Middle School Main Office: 739-6357

Principal: Ron Holloway

Assistant Principal: Tom Hoeffner

Main Office Secretary: Ronda Smith

Attendance Secretary: Amanda Garner

Nurse: Angela Wright, R.N.

LPN: Lynette Palma

Guidance Office Secretary (A-K): Maggie Bleeker

Guidance Office Secretary (L-Z): Kathryn Whitmarsh

School Counselor (A-K): Sarah Haskell

Guidance Counselor (L-Z): Rachel Raftis

School Psychologist: Sara Michelucci

Social Worker: Kristen Sternquist

Social Worker Assistant: Melanie Rahr

Welcome Back Raiders!



PARENT PORTAL

Don't have Parent Portal? Please visit our website. In the "QuickLinks" section in the middle, near the bottom, hover over "Parent Portal". You will be directed to complete a short form online. If you have questions, please call Genie Connel at 739-5601, x4251 or email gconnel@horseheadsdistrict.com

Checking your student's grades on Parent Portal? The URL for a computer browser is:

<https://schooltool.horseheadsdistrict.com>

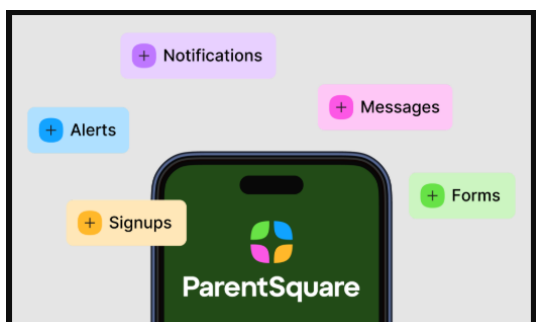
The URL for the mobile app is:

<https://gst1.schooltool.com/horseheads>

Parent Portal Closed
July 3 - August 26



Introducing ParentSquare



Beginning with the 2026-27 school year, Horseheads Central School District will use ParentSquare as our new communication platform for messages between school and home.

Here's what to do:

Download the free ParentSquare app today: <https://ow.ly/opeV50Zokms>

On Monday, August 3, watch your email for instructions to activate your ParentSquare account. Once activated, you'll be ready to receive important district, school, and classroom updates throughout the school year.

Prefer a computer? You can also sign in online after activating your account at <https://ow.ly/1xIY50Zokmu>.

Important Contact Information

- Safe Schools Line - 607-795-2044
- Mr. Holloway- Principal - rholloway@horseheadsdistrict.com
- Mr. Hoeffner - Assistant Principal - thoeffner@horseheadsdistrict.com
- Middle School Main Office - 607-739-6357
- Middle School Website - <http://www.horseheadsdistrict.com/HHMS.cfm>
- Horseheads District Phone Number - 607-795-5601
- Horseheads District Website - <http://www.horseheadsdistrict.com>
- Athletic Office Phone Number - 607-739-5601 x4254
- Athletic Office Website - <http://horseheadsdistrict.com/athletics.cfm>

Pick-Up and Drop-Off Procedures



Middle School Drop-Off & Pick-Up Procedures

We understand that the large volume of cars during arrival and dismissal often leads to long lines, and we truly appreciate your patience. Our goal is to keep traffic moving through the parking lot as smoothly and efficiently as possible.

To help protect students and keep traffic flowing, we ask that all families follow the procedures outlined below and the map on page 5. When we all work together and follow the same process, it benefits everyone.

Morning Drop-Off Procedures

- Doors Open: 6:50 AM
- Breakfast Available: 6:50 AM – 7:12 AM
- To help your student start their day on time, please ensure they are in the building by 7:10 AM. First period begins at 7:15.
- **Use the entire drop-off lane** between the first and last crosswalks.
- Middle School Drop Off: Use the **outside loop**, farthest from the canopy.
- Intermediate School Drop Off: Use the **inside loop** near the canopy.
- Please refer to the map provided.
- Do **not** wait until you're directly in front of the entrance to drop off your student. Our supervisors have been instructed to direct traffic and speak directly to students when procedures are not followed.
- Use caution when pulling around other vehicles.
- Make sure your student is **ready to exit quickly** with all belongings in hand.
- Students must use the **crosswalk** near the main entrance. Please wait for the staff member to cross you. They may hold pedestrians at times to keep the traffic moving.
- Please do not drop off students in the parking lots or on Sing Sing Road.

Continued on page 4 and 5

Pick-Up and Drop-Off Procedures



Please Do NOT drop students off in the parking lots or on Sing Sing Road.

Afternoon Pick-Up Procedures:

- Students who ride the bus or walk are dismissed at 2:05.
- Students who are being picked up are dismissed at 2:10.
- You may pick up your student using the **middle school drop-off lane**, the **intermediate school drop-off lane**, or the **designated parking spots** in the upper section of the parking lot.

Tips for a Smooth Pick Up:

- Use the **same pick-up location each day** to help your student know where to go.
- All students must use the **crosswalk** near the main entrance.

Important Timing Notes:

- **Intermediate School Pick Up:** Begins at 1:55 PM
- **Middle School Pick Up:** Begins at 2:10 PM ♦ **Please do not arrive before 2:05 PM** to avoid overcrowding the parking lot.
- From **2:10 to around 2:20**, **only left turns** are allowed when exiting the middle school lot. This helps buses leave on time to get to the high school.
- Before 2:10 and after 2:20, you may turn **left or right** as usual.

Safety Reminder

- Watch for students and staff in the parking lot and crosswalks.
- Follow all directions from our staff — they're here to keep traffic moving efficiently.

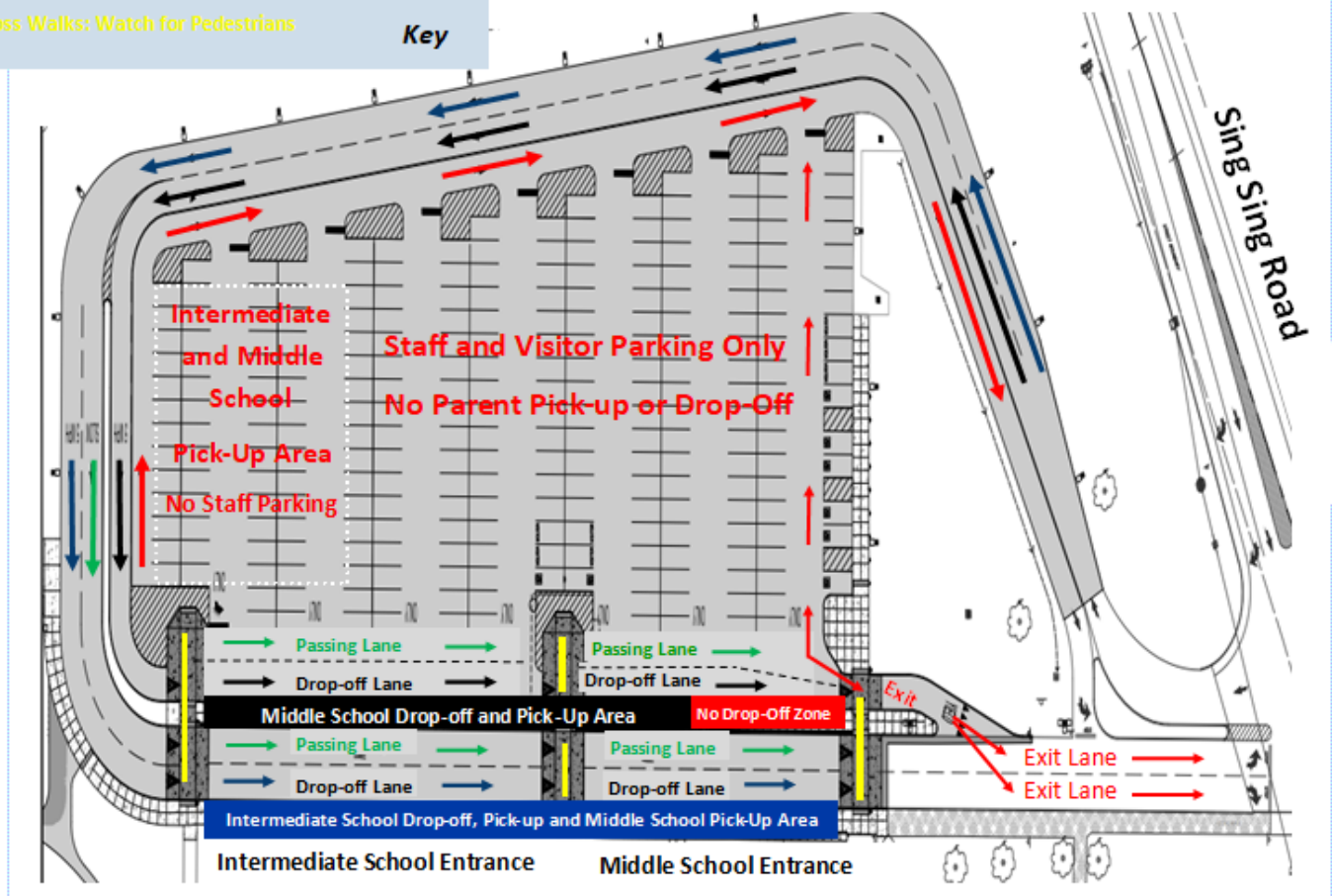
Parking Lot Map for Pick Up and Drop Off



Blue Lane: Intermediate School Drop-Off, Pick-Up, and Middle School Pick-Up Only
Black Lane: Middle School Drop-Off and Pick-Up
Green Lane: Passing - proceed with caution
Red Lane: Exit
Cross Walks: Watch for Pedestrians

Key

Intermediate and Middle School Main Parking Lot



Thank you for your cooperation and for helping us make drop off and pick up run smoothly.



BELL SCHEDULES

Students are expected to be in 1st period by 7:15am, 9:15am on 2-hour delay days, for morning announcements.

Breakfast is served in the MS café from 6:50 – 7:12 each morning.

No Breakfast on 2-Hour Delay Days.

Regular Day

Parent Drop Off :

6:50 - 7:10

Students wait in the Main Gym

Buses Unload

7:00am

Students wait in the Main Gym

Students Dismissed to 1st period:

7:10

2-Hour Delay Day

Parent Drop Off :

8:50 - 9:10

Students wait in the Main Gym

Buses Unload

9:00am

Students wait in the Main Gym

Students Dismissed to 1st period:

9:10

Regular Bell Schedule

Period 1 7:15 - 8:00

(AM Announcements)

Period 2 8:03 – 8:43

Period 3 8:46 – 9:26

Period 4 9:29 – 10:09

Period 5 10:12 - 10:52

Period 6A 10:55 – 11:15

Period 6B 11:15 - 11:35

Period 7A 11:38 - 11:58

Period 7B 11:58 - 12:18

Period 8 12:21 - 1:01

Period 9 1:04 - 1:44

(PM Announcements)

Period 10 1:47 - 2:05

2:05/2:10 Dismissal

**Students have 3 minutes to pass
between periods.**

2-Hour Delay Bell Schedule

Period 1 9:15 - 9:41

(AM Announcements)

Period 2 9:44 – 10:10

Period 3 10:13 – 10:39

Period 4 10:42 – 11:08

Period 5 11:11 - 11:37

Period 6A 11:40 – 12:00

Period 6B 12:00 - 12:20

Period 7A 12:23 - 12:43

Period 7B 12:43 - 1:03

Period 8 1:06 - 1:32

Period 9 1:35 - 2:05

(PM Announcements)

NO 10TH PERIOD

2:05/2:10 Dismissal

**Students have 3 minutes to pass
between periods.**

Welcome Back Raiders!



HEALTH

School Nurse: Mrs. Wright, RN
LPN: Ms. Palma

Important Reminder

New York State requires **all incoming 7th-grade students receive one dose of the Meningococcal Vaccine prior to entering the 7th-grade school year.** Your child will not be able to attend school beginning **9/22/26** without proof of immunization. If you are new to the district, a copy of your student's immunization record is required within 14 days of entry.

The Health Office is available to support students who are not feeling well, require first aid, or have health-related needs during the school day. Any accidents, injuries, or illnesses that occur on school grounds must be reported to the nurse immediately.

Medication: To administer medication during school hours, a written order from a NYS licensed healthcare provider is required. This applies to both prescription and over-the-counter medications.

- All medications must be brought to school by an adult in their original, properly labeled containers. Over-the-counter medications must be in their original packaging.
- Students are not permitted to carry medications unless there is a self-carry order from their healthcare provider and approval from the school nurse. *We encourage self-carry orders for emergency medications such as inhalers and EpiPens to ensure quick access when needed.*
- Medication orders must be renewed each school year.

Physicals: New York State requires physical examinations for students in grades Pre-K/K, 1, 3, 5, 7, 9, and 11, for new students entering the district, for participation in athletics, and when requesting working papers. A physical completed within 12 months of the start of the school year is acceptable.

- **All 7th-grade students must submit a physical dated September 8, 2025 or later.**
- Physicals must be completed by a healthcare provider licensed in New York State or by a provider practicing within 30 miles of the NYS border.
- All physicals must be documented on the official New York State School Health Examination Form.

Screenings: State-mandated health screenings are conducted during the school year. All 7th-grade students will be screened for vision and hearing. In addition, 7th-grade girls will be screened for scoliosis. If a screening indicates the need for further follow-up, parents/guardians will be notified in writing.

Emergency Contact Form: At the beginning of the school year, an Emergency Contact Form will be sent home. This form includes space to indicate any health conditions and medications. **Please complete, sign, and return this form promptly so the school has current information to support your child's health and safety.**

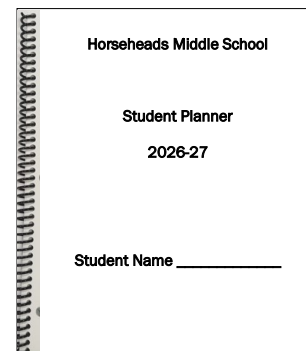
Welcome Back Raiders!



FOR PARENTS

Student Planner

All students will receive a student planner to help them stay organized and adjust to the expectations of middle school. The planner should be used daily to keep track of homework, record test dates, and plan for long-term projects.



Grade Reporting

Student progress reports are distributed to students during 10th period approximately five weeks before the end of each marking period. Report cards are distributed to students during 10th period at the end of each marking period. The district calendar shows our progress report and report card distribution dates. In addition, you will receive an email to remind you when progress reports and report cards are issued.

Please be sure you have registered for the Parent Portal. This system allows you to monitor your student's grades throughout the marking period. If you need to register for Parent Portal, please visit the District website or contact our guidance office.

If you would like to schedule a meeting to discuss your student's progress, please call your student's school counselor. Students can keep track of their progress using the Parent Portal at anytime during the school year.

Progress Reports	Progress Report Period Ends	Progress Reports Issued
5 wk	10/8/26	10/14/26
15 wk	12/18/26	12/22/26
25 wk	3/12/27	3/17/27
35 wk	5/28/27	6/2/27

Report Cards	Marking Period Ends	Report Cards Issued
MP 1	11/13/26	11/18/26
MP 2	2/1/27	2/3/27
MP 3	4/23/27	4/28/27
MP 4	6/25/27	7/8/27

Second Semester Begins 2/2/2027

Welcome Back Raiders!



YOUR STUDENT'S DAY



Middle School Time Schedule

Students are expected to be in first period by 7:15 for morning announcements.

Breakfast is available from 6:50-7:12 in the MS Café.

Sample Student Schedule

Semester: SEM 1

	O	E
Period 01 Time 7:15 - 8:00	MATH 7 Phillips(121)	MATH 7 Phillips(121)
Period 02 Time 8:03 - 8:43	ORCHESTRA McDonald(405)	ART 7 ACCEL Jicha(116)
Period 03 Time 8:46 - 9:26	ENGLISH 7 Kelly(LGI)	ENGLISH 7 Kelly(LGI)
Period 04 Time 9:29 - 10:09	SELECT CHOIR Winderl(227)	PHYS ED Gush(GYM)
Period 05 Time 10:12 - 10:52	SOC ST 7 Leland(123)	SOC ST 7 Leland(123)
Period 06 Time 10:55 - 11:35	STUDYHALL Steele(129)	STUDYHALL Aepelbache(218)
Period 07 Time 11:38 - 12:18	STUDY/LUNCH Ringer(208)	STUDY/LUNCH Ringer(208)
Period 08 Time 12:21 - 1:01	SCIENCE 7 Bennett(209)	SCIENCE 7 Bennett(209)
Period 09 Time 1:04 - 1:44	HEALTH Frisbie(212)	HEALTH Frisbie(212)
Period 10 Time 1:47 - 2:05	7B PERIOD 10 Kelly(212)	7B PERIOD 10 Frisbie(212)

Middle School Courses

Meets Everyday for 40 Weeks:

- ELA
- World Language
- Science
- Social Studies
- Math
- Concert Band

Meets Every Other Day for 40 Weeks:

- Accelerated Art
- Physical Education
- Raider White Band
- Raider Blue Band
- Orchestra

Meets Everyday for 20 Weeks

- Health
- Technology
- 8th-Grade Family and Consumer Science (FACS)

Meets Every Other Day for 20 Weeks

- Art
- Choir and General Music
- 7th-Grade Family and Consumer Science

Students at Horseheads Middle School are scheduled for 10 periods each day and follow an odd/even-day schedule. The first day of school is an ODD day.

Late Entry / Early Dismissal

Students who are late to school must report to the Main Office. The student should bring a written excuse. If it is necessary for a student to leave school early, they must have written permission from a parent or guardian. Students must be picked up in the Main Office by a parent or guardian. If your child is being picked up from school during the day by an individual other than a parent or guardian, please notify the school in writing. If you are picking up your child at dismissal time, no note is required.



STUDENT RESPONSIBILITIES

Being a Blue Raider

The Horseheads Middle School faculty and staff are committed to promoting academic, developmental, behavioral and social growth in our students. We encourage parents to help us achieve this goal by supporting our efforts. The responsibility for this growth does ultimately rest with each and every student. Below is a list of characteristics of a middle school Blue Raider:

- ◆ Blue Raiders come to school and class prepared, on time and ready to learn.
- ◆ Blue Raiders complete all homework, class work and class projects to the best of their ability.
- ◆ Blue Raiders know and understand school policies and procedures and accept the direction of teachers, school officials and others who have been assigned the responsibility to enforce them.
- ◆ Blue Raiders practice good citizenship, particularly by respecting the rights, privileges and property of others.

Attendance

The building principal is authorized to excuse, upon receipt of a written and signed explanation from the parent/guardian, an absence, late arrival or early departure from school for the following reasons:

1. Illness
2. Illness or death in the student's family
3. Serious, contagious, or epidemic disease in the household where the student resides
4. Doctor, dental or other medical professional appointments which cannot be arranged for any other time
5. Unsafe travel conditions
6. Required presence in court
7. Religious observance

Any other absence is considered unexcused. Each absence must be accounted for. It is essential that parents/guardians provide a written excuse for each absence. Such excuse should contain the reason and date of absence.

Tardiness

Being on time to class and prepared to work is very important. Students are to be in their seats and ready to work when the bell sounds.

If a student is late to class without a pass, the teacher and student will discuss why. If the student is late to class a second time, the teacher will warn the student that if they are late again, they will be assigned a lunch detention. Two lunch detentions will be assigned after their sixth tardy.

Note: Students are tardy for 1st period at 7:15. Please expect longer wait times in the drop-off line at 7:00am and later.

NOTE: Students in HS credit-bearing courses must be in attendance for 85% of scheduled classes to receive credit. You will be notified of absences by your student's teachers and the building email and all-call systems.



STUDENT RESPONSIBILITIES

All Students Will Be Assigned a Locker

Students will be permitted to carry a backpack and a water bottle throughout the school day. Students may not carry open drink containers, such as cans of soda, or food outside of the cafeteria. We encourage all students to use their lockers. This will reduce the weight they need to carry in their backpacks.

School Supplies

We are asking students to come with materials they feel will help them be successful. However, the following items will be required:

- Backpack or other bag
- Three-ring binders: *We suggest one binder for AM and one for PM classes*
- Folders and dividers
- Loose-leaf paper or spiral notebook
- Composition notebook
- Dry erase markers
- Index cards
- Earbuds
- Pens, pencils and highlighters

Please Note: Some teachers may require additional supplies. Students will receive a district-provided laptop for their individual academic use. More detailed information will be shared at the beginning of the school year.

Code of Conduct

Our Code of Conduct can be found on the district website. It will also be emailed to students and parents/guardians in September.



STUDENT RESPONSIBILITIES

Hallway

While traveling between classes, students are expected to be respectful of others. Running, shouting or wandering in the halls is irresponsible, unsafe and may lead to disciplinary consequences.

Library

Students may use the library during study halls with a pre-signed pass. They may also check out or return materials or print using a pass. Please return library books by the due date. Students will be required to pay for lost or damaged books.

Textbooks/Laptops

Textbooks and a laptop are loaned to students for their use during the school year. Be responsible by keeping them in good condition. ***You will be billed for intentional damage to textbooks or laptops. Repeated accidental damage may also result in a bill.***

Odd/Even Day Schedule

The Middle School operates on an odd/even day schedule. The first day of school is an Odd day. Each day an announcement is made reminding students of the current day. The day is also posted in the window of the main office.

Report Cards

Parents and guardians will be informed of student progress in two ways. A Progress Report is sent home with each student at the five-week point of each marking period. A Report Card is sent home with each student at the end of the ten-week marking period. We also encourage parents to sign up for the Parent Portal.

Emergency Drills

All mandatory safety drills will be conducted at

Picture Day - 9/11/26

Student pictures will be used for School Tool and the yearbook. They will be available for purchase with a choice of several packages. Information for ordering will be available in September.

Absent students and those requesting re-takes will have their picture taken on Make-up Day (11/6). Students do not need to purchase any pictures. Yearbooks will be sold separately online starting in February. Please note that no yearbooks will be sold at school.

School Counselors

Your assigned school counselor can help you with academic, social and family concerns. School counselors work with all students to monitor their progress academically, socially and emotionally. We encourage students to see their counselor to assist them with school and other concerns.

Student Council

Members of the HMS Student Council are hard-working, responsible and demonstrate positive citizenship. A school-wide election in the fall will determine who will become the officers and representatives for our student body. Students will be invited to participate early in the fall. Listen for announcements in September.



Canvas is our online learning platform where students and families can view class assignments, resources and due dates. Students should check Canvas regularly, especially following an absence, to stay current with assignments and classwork.



STUDENT RESPONSIBILITIES

Middle School Safety and Security

Safety for our students, staff, and community is a top priority. All visitors must come to the middle school main entrance and press a buzzer to alert the Main Office. Visitors will state their purpose for being at the school, and must be let in by the school's Main Office secretaries. You will be required to show a valid government ID to move outside of the main office during the school day.

Safe Schools Line

The Horseheads Central School District has an anonymous tip line for students, parents and our community to use to report rumors, tips or other items of concern regarding district schools. The service is available 24 hours, seven days a week. All calls are anonymous, unless the caller wishes to leave their name and number. **Tip Line: 607-795-2044 or 1-800-305-4984.**

Please provide as many details as possible so we can better address your concern.

Out-of-School Suspension (OSS)

This form of discipline is used to correct serious Code-of-Conduct violations. A student may be suspended from school for up to five school days by the principal. Prior to a student returning to school, a conference will be held with the student and the principal or assistant principal.



In-School Suspension (ISS)

In-School Suspension (ISS) is a form of discipline used to correct student behavior. ISS is our in-school suspension program. Students who do not meet school expectations may be assigned to ISS for an appropriate period of time. When a student is scheduled for ISS, teachers will provide educational materials. The length of time scheduled in ISS can range from one period to ten periods a day. The administrator who assigns a student to ISS will notify the student's parents by phone.

Student Passes

Teachers may give pre-signed passes to students to visit the library or their classroom during 10th period. Pre-signed passes are used when students require additional help, need to make up work or when assignments need to be completed.

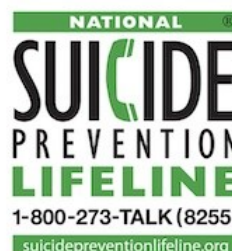
Cafeteria

Students are expected to be respectful and keep the cafeteria clean. This means cleaning up after themselves and leaving their space the way they would want to find it.

Students may choose where they sit but are expected to remain at their table for the entire lunch period, except when discarding trash or returning trays. Students must remain in the cafeteria until they are dismissed by the supervisor on duty.

While lunch provides some freedoms, it also comes with responsibility. Students who do not follow expectations may be assigned a specific seat or required to eat in the lunch detention room.

Open food and drinks are not permitted outside the cafeteria.





MIDDLE SCHOOL OPPORTUNITIES

- Student Council
- Library Workers
- School Store Workers
- HMS Live
- Band
- Orchestra
- Vocal Music
- Science Olympiad
- Community Service Events
- School Musical
- Athletics
- Technology Guild
- Accelerated Art (HS Credit)
- Accelerated Math (Algebra I HS Credit)
- World Language (HS Credit)
- Living Environment (HS Credit)
- Harmony Bridge
- National Junior Honor Society
- Yearbook
- BOCES Career Day
- PONY Express Pass
- Mock Interviews
- Variety Show
- Student Leadership Team
- Scholastic Challenge
- School Dance & Open Gym
- Assemblies
- Student Technology Team

PE

Physical Education Medical Excuses

Students who are unable to participate in physical education class must obtain a written medical excuse from a physician. The medical excuse should indicate the nature of the injury, the expected length of the absence and specific limitations. Please bring all medical excuses to the school nurse.

Medical excuses do not eliminate the need to participate in physical education class. Students will be provided with alternative assignments such as article reviews, physical fitness and health-related PowerPoints or the completion of a personal fitness log. The alternative assignments will be explained to the student by the student's physical education teacher.

Students must report to their assigned physical education class for attendance and review of alternative assignments. After checking in with their teacher, students will be directed to the library where they are expected to work on their alternative assignments. The school nurse, physical education teachers and building principal can assist with questions related to medical excuses.

Physical Education

Changing Out:

All students are encouraged to change out for each physical education class.

Changing out consists of changing from the clothes you wore to school into shorts or sweats and a t-shirt or sweatshirt.

It is recommended that students have two sets of P.E. clothes so if they take a set home to wash, they will have another set in case the first set is forgotten.

Locker Room/Lockers:

All students are given the option to have a locker in the locker room. If a student wants a locker, they need to bring in a combination lock. It is not required for a student to have a locker but is highly recommended.

Any questions or concerns can be brought to the physical education department.



MIDDLE SCHOOL RECOGNITION

Middle School Award Programs

We believe that students should be honored for their academic accomplishments, as well as their commitment to following the Raider Way. We offer several awards and recognition for student achievement.

Honor Roll

Students qualify for the Honor Roll by meeting the criteria outlined below:

95-100 - Distinguished High Honor Roll

90-94.99 - High Honor Roll

85-89.99 - Honor Roll

Honor Roll certificates are distributed during 10th period following each marking period. Students who fail one or more classes, or have an Incomplete on their report card, are not eligible for the Honor Roll.

National Junior Honor Society (NJHS) - by invitation only

Students meeting the initial screening criteria will be invited to apply for the National Junior Honor Society. The criteria are listed below:

1. Students must achieve an average of 90% in all subjects.
2. Students must demonstrate the five pillars of the NJHS: Scholarship, Leadership, Service, Character, and Citizenship.

Once students receive their invitation to apply, they must complete an online application, write an essay, and attend an informational meeting. Applicants are then reviewed by the NJHS faculty selection committee. Successful candidates will receive an acceptance letter and invitation to the ceremony in late May. Students will remain members of the NJHS as long as they continue to uphold the high standards of the society. The induction ceremony is held in June.

8th Grade Awards - by invitation only

1. President's Award for Educational Excellence
 - Students must maintain an average of 90% or higher in math, English, science, social studies and world language over the course of seven marking periods at the middle school.
3. Highest Average Award
4. Triple C Award
 - Each 8th-grade team nominates a student who they feel best meets the criteria of commitment, character and courage. These students are honored with a certificate from the Attorney General of NYS.
4. Art Award
 - Middle School art teachers select two students who demonstrate excellence in the area of art. Students will have their artwork framed and displayed at the middle school.

The 8th Grade Awards Assembly is held in June.

Welcome Back Raiders!

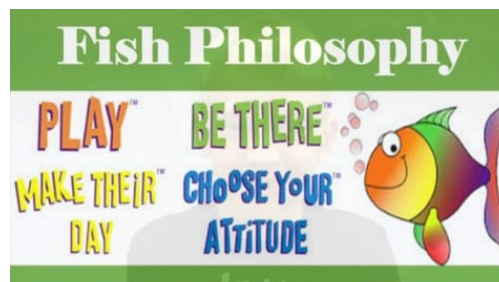


Fall Sports Registration is Open

Visit the District's Athletic Website for more information:

<http://www.horseheadsdistrict.com/athletics.cfm>

[Click here for the Athletic Code of Conduct.](#)



2026-2027 Fall Sports Registration

	Registration Opens	Registration Deadline
Varsity and JV Football	Friday, July 17	Thursday, August 13
All Other JV/Varsity Sports	Friday, July 24	Thursday, August 20
Modified Football and Cross-Country	Friday, July 31	Thursday, August 27
All Other Modified Sports	Monday, August 3	Thursday, September 3
Unified Soccer	Saturday, August 8	Thursday, September 11

***** No Registrations Will Be Accepted After Registration Period Closes**

2026-2027 Fall Sports Start Dates

Varsity and JV Football	Monday, August 17
All Other JV/Varsity Sports	Monday, August 24
Modified Football and Cross-Country	Monday, August 31
All Other Modified Sports	Tuesday, September 8
Unified Soccer	Tuesday, September 15

Welcome Back Raiders!



TRANSPORTATION



District Transportation

The School District provides bus transportation for all students. Improper conduct may result in bus suspension and/or school consequences. Students cannot ride a bus home with their friends without special permission from the transportation department.

Bus Transportation Morning Routine

Students riding the bus to school will arrive beginning at 7:00am and will wait in the MS Café until the 7:10 bell before going to their class.

Bus Transportation Afternoon Routine

Students riding the bus home from school will be dismissed at 2:05 pm. Busses will begin departing the middle school 2:15 pm. Athletes practicing directly afterschool at locations off our middle school campus, will ride a sports bus.

Walkers and Bikers Morning Routine

Students walking to school must have written parent permission on file. Students will enter the middle school no earlier than 6:50 am at the front entrance and wait in the MS Gym until the 7:10 bell before going to their class.

Walkers and Bikers Afternoon Routine

Walkers are dismissed at 2:05 pm. We ask that walkers use sidewalks and crosswalks when available and be mindful of the large volume of traffic in the middle school parking lots and on Sing Sing Road.

Save the Date for Open House

Please join us for our first open house of the year on September 22nd from 6:00 - 7:00 pm. A PTO meeting will be held in the middle school library from 5:00 - 6:00 pm. New members are welcome.

Donate to the PTO with Venmo!



venmo

Welcome Back Raiders!



TRANSPORTATION



Horseheads Central School District

MY RIDE K-12 / PARENT USER GUIDE

How to Access the My Ride K-12 Mobile Application

1. Download the My Ride K-12 app from the [Google Play Store](#) or [Apple App Store](#).
2. After the installation of the app is complete, **open the app**.
3. You must **create an account** using your email and a password.
4. When you are asked to find your school, search for "**Horseheads Central School District**".
5. Once you have selected Horseheads Central School District you will be presented with the login screen. Click "**Register**."
6. To begin registering, you will enter an email address that will receive messages from My Ride K-12. It is best to enter the email you check often.
7. Next, create a **username** and **password**.



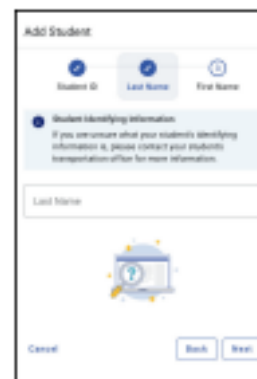
How to Access the My Ride K-12 Website

1. Using a Chrome browser, go to myridek12.tylerapp.com.
2. You must **create an account** using your email and a password.



To Confirm Your Registration and Enter Student ID

1. After registering, you will receive an email confirmation. Open your email and confirm your registration.
2. Once you have registered, open the app. Change your password upon initially logging in.
3. To add your student's name, select the "**Add Students**" button. This will present the "**Find a Student**" screen.
4. Enter your student's **ID number**. Your student's ID can be found on a report card, [SchoolTool](#), [PaySchools](#), or you may call your school's main office to request it via email.
5. After you enter the student's ID number, you will enter their **last name** and **first name**. To add another student, **tap the select action box** in the top right corner of your screen and repeat steps.





TRANSPORTATION

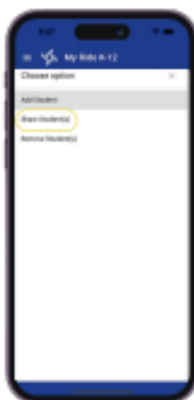
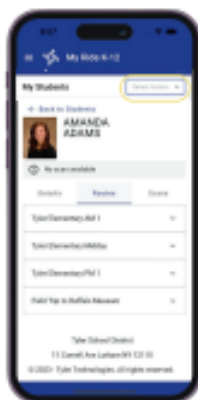
To See the Bus Information and Follow the Route

- Once you have added all your students and the Transportation Department has finalized the schedule in August, you can view their transportation information. Each student will have a separate login icon.
- You can click on **"My Students"** to display the following information:
 - School
 - Bus number
 - Bus route number
 - Bus stop location, and
 - Pick-up and drop-off time for each student
- You can click on **"My Bus Stops"** to follow the bus live via GPS. Please note that there is an approximately 60-second delay from the time the GPS signal leaves the bus and updates on a cellular device.



To Allow Others to See Your Student's Bus Information

- If you would like to share your student's bus information with another person (i.e., spouse, sitter, and grandparents), go to **My Students** and press the Share icon. This will allow you to share the My Ride K-12 link with anyone you choose.
- **Please note that using the sharing option allows your designee to see your student's ID number, address, and other information stored on the app. The only way for others to access your student's information is to share MyRide K-12 app access with them or if they are listed as a parent/guardian in the district's student management system.**



If you have any questions or need assistance, contact the Horseheads Transportation Department at 607-739-6338.



Horseheads Central School District Code of Conduct

The following is a shortened version of the district's Code of Conduct, as required by New York State SAVE legislation of 2000. For a copy of the complete code, visit the district's web site at www.horseheadsdistrict.com or call 739-5601, x4201.

Introduction

The Horseheads Central School District Board of Education is committed to providing a safe and orderly school environment where students may receive and district personnel may deliver quality educational services without disruption or interference. Responsible behavior by students, teachers, other district personnel, parents and other visitors is essential to achieving this goal.

The board recognizes the need to clearly define these expectations for acceptable conduct on school property, to identify the possible consequences of unacceptable conduct, and to ensure that discipline when necessary is administered promptly and fairly. To this end, the board adopts this Code of Conduct.

Unless otherwise indicated, this code applies to all students, school personnel, parents and other visitors, when on school property or attending any school function (whether on or off campus), including, but not limited to athletic events, extra-curricular activities, academic programs and programs that highlight the arts. Additionally, students who participate in athletics or extra- or co-curricular activities are expected to adhere to all aspects of this policy at all times and may be disciplined (including a suspension from their athletic team or extra- or co-curricular activity) for conduct which violates this Code, even if the conduct occurs at a non-school event. Students engaged in athletics are also expected to adhere to the Extracurricular Code of Conduct, which is attached as an appendix to the Code of Conduct.

Student Rights

The district is committed to safeguarding the rights given to all students under state and federal law. In addition, to promote a safe, healthy, orderly and civil school environment, all district students have the right to:

1. Take part in all district activities on an equal basis regardless of race, color, weight, creed, national origin, religion, gender (including gender identity and gender expression) or sexual orientation, disability, or any other protected class under state and federal law.
2. Present their version of the relevant events to school personnel authorized to impose a disciplinary penalty in connection with the imposition of the penalty.
3. Access school rules and, when necessary, receive an explanation of those rules from school personnel.

Student Responsibilities (Trustworthiness, Respect, Responsibility, Fairness, Caring and Citizenship)

All district students have the responsibility to:

1. Contribute to maintaining a safe and orderly school environment that is conducive to learning and to show respect to other persons and to property.
2. Be familiar with and abide by all district policies, rules and regulations dealing with student conduct.
3. Attend school every day unless they are legally excused and be in class, on time, and prepared to learn.
4. Work to the best of their ability in all academic and extracurricular pursuits and strive toward their highest level of achievement possible.
5. React in a respectful, positive manner to direction given by teachers, administrators and other school personnel.
6. Work to develop mechanisms to control their anger.
7. Ask questions when they do not understand.
8. Seek help in solving problems that might lead to discipline.
9. Dress appropriately for school and school functions (e.g., in accordance with the Code of Conduct or any other applicable instructions for school events).
10. Accept responsibility for their actions.

Welcome Back Raiders! - CODE OF CONDUCT



11. Conduct themselves as representatives of the district when participating in or attending school-sponsored extracurricular events and to hold themselves to the highest standards of conduct, demeanor, and sportsmanship.
12. Use District property, including district technology, according to established guidelines and rules.

Student Dress Code

All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance. Teachers and all other district personnel should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting.

A student's dress, grooming and appearance, including hair style/color, jewelry, make-up and nails, shall:

1. Be safe, appropriate and not disrupt or interfere with the educational process.
2. Recognize that extremely brief or revealing garments that may be offensive to others and disruptive to education are not appropriate. For example, stomach, lower back, pelvis and buttocks, and chest must be completely covered and shirts must not be strapless. The following is a non-exhaustive list of clothing that are not allowable: tube tops, bralettes, crop tops, shirts that are open or cut on the sides, clothing items that are see-through, and pants that do not fit around the waist and need to be held up with a hand.
3. Ensure that underwear is completely covered with outer clothing.
4. Include footwear at all times. Footwear that poses a safety hazard in the instructional setting will not be allowed.
5. Comply with the rule that hats, hoods, bandanas, visors, or other head coverings which obscure a student's identity, may not be worn inside school buildings during regular school instructional hours, except for a religious or approved medical purpose.
6. Not include items that are vulgar, obscene, libelous or denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation or disability.
7. Not promote and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities.
8. Student-athletes shall wear attire appropriate to their athletic activity for practice and competition outside of the instructional day. The athletics program shall enforce appropriate expectations.

Each building principal or his or her designee shall be responsible for informing all students and their parents of the student dress code at the beginning of the school year and any revisions to the dress code made during the school year.

Students who violate the student dress code shall be required to modify their appearance by covering or removing the offending item and, if necessary or practical, replacing it with an acceptable item. Any student who refuses to do so shall be subject to disciplinary action. Any student who repeatedly fails to comply with the dress code shall be subject to further discipline, up to and including out of school suspension.

Prohibited Student Conduct

A student shall be subject to disciplinary action in relation to the following:

- A. Engage in conduct that is disorderly, insubordinate or disruptive. Examples of such conduct include, but are not limited to:
 1. Disrespecting staff.
 2. Failure to comply with the directions of a teacher, administrator or other school employee.
 3. Violation of the district's dress code.
 4. Lateness for, missing or leaving school or class without permission from or an excuse given by a faculty member, staff member, or other authorized person.
 5. Any willful act which disrupts the normal operation of the school community.
 6. Disrupting the educational process.

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7. Interfering with the teacher's authority over the classroom.
 8. Issuing disruptive or harassing electronic communications ("cyberbullying"), even if the communication did not originate from the District or through District servers.
 9. Engaging in any act of discrimination, sexual harassment, bullying, and/or harassment as defined in this Code.
 10. Retaliating against any individual who, in good faith, reports or assists in the investigation of, among other things, sexual harassment, harassment, bullying and/or discrimination.
 11. Use of an internet-enabled device in violation of Policy 5315.
- B. Engage in conduct that endangers the safety, morals and health and welfare of others.
1. Stealing, lying, cheating, plagiarism, other acts of dishonesty, or unauthorized use of artificial intelligence (AI) or similar technology.
 2. Written, verbal, or physical intimidation.
 3. Fighting or causing physical harm to another.
 4. Using in either words, clothing, signs, or actions profane, lewd, vulgar, abusive language, words, messages, or behavior (electronic or otherwise) which may incite or offend another person.
 5. Vandalizes school property or the property of a student or staff member.
 6. Violates the civil rights of another student.
 7. Engaging in acts of harassment as defined in the Code of Conduct and/or in the district's Sexual Harassment Policy and Regulation, its Racial Harassment of Students Policy and Regulation, or its Dignity for all Students Act Policy and Regulation.
 8. Being under the influence of an alcoholic beverage, drinking an alcoholic beverage or being in possession of an alcoholic beverage on school property or at a school function. Alcoholic beverages shall mean and include alcohol, spirits, liquor, wine, beer, any type of "powdered alcohol," and cider having alcoholic content. When a student creates a look-alike situation by presenting a substance as an alcoholic beverage, the District's reaction will be the same as if an actual alcoholic beverage was present.
 9. Being under the influence of, or the use, possession, sale, distribution, or gift of any illegal or controlled substance or any instruments for the use of such illegal or controlled substances such as, but not limited to, a pipe, syringe, vaping devices, vaping cartridges, or other paraphernalia, while on school property or at a school function. "Illegal substances" include, but are not limited to, inhalants, e-liquids, including propylene glycol (liquid nicotine), synthetic cannabinoids (e.g., K2, Spice), cocaine, LSD, PCP, amphetamines, heroin, steroids, marijuana, over-the-counter drugs or prescription medication on school property when not in compliance with the medication policy, look-alike or "counterfeit" drugs, and any substances commonly referred to as "designer drugs." When a student creates a look-alike situation by presenting a substance as an illegal or controlled substance, the District's reaction will be the same as if the actual substance was present. Excepted is any drug taken in accordance with a current prescription signed by a physician which is to be taken by the particular student at the time in question. All medication must be administered through the school health office.
 10. Possession or use of or threatening to use, or displaying what appears to be, a weapon as defined in Section II of the full Code of Conduct on school property or at a school function.
 11. Falsely reporting an emergency or tampering with safety or security equipment.
 12. Selling, using or possessing obscene material.
 13. Use or possession of tobacco products or cannabinoids (marijuana) on school property or at a school function. Tobacco products shall include, but not be limited to, vapor pens (and any material used in vapor pens or similar devices), electronic cigarettes or any nicotine dispensing product, chewing tobacco, snuff, cigarettes, cigars, or loose tobacco.
 14. Acting as a violent student as defined in Section II of the full Code of Conduct.
 15. Engaging in any act of discrimination or harassment as defined in the Code.
 16. Retaliating against any individual who, in good faith, reports or assists in the investigation of, among other things, harassment, bullying and/or discrimination.
 17. Indecent exposure, including exposure to the private parts of the body in a lewd or indecent manner.



Reporting Violations

All students are expected to promptly report violations of the code of conduct to a teacher, school counselor, the building principal or his or her designee. Any student observing a student possessing a weapon, alcohol or illegal substance on school property or at a school function shall report this information immediately to a teacher, the building principal, the principal's designee, a school resource officer, or the superintendent.

Any student, parent or other family member, or visitor may report an incident of discrimination, bullying and/or harassment. Reports may be made to any staff member, including Dignity Act Coordinators, administrators, teachers, and school counselors. In the event that a report is made to a staff member other than a Dignity Act Coordinator, such staff member shall immediately inform a Dignity Act Coordinator of the report. All District employees who have contact with students are required to report incidents of discrimination, bullying and/or harassment when the individual witnesses or receives reliable information regarding any such incident. Allegations of discrimination, bullying and/or harassment will be treated as confidential and private to the extent possible.

All district staff who are authorized to impose disciplinary sanctions are expected to do so in a prompt, fair and lawful manner after a prompt and thorough investigation. District staff who are not authorized to impose disciplinary sanctions are expected to promptly report violations of the code of conduct to their supervisor, who shall in turn impose an appropriate disciplinary sanction or refer the matter to a staff member who is authorized to impose an appropriate sanction.

Any weapon, alcohol or illegal substance found shall be confiscated immediately, if possible, followed by notification to the parent of the student involved and the appropriate disciplinary sanction if warranted, which may include permanent suspension and referral for prosecution.

The building principal or his or her designee must notify the appropriate school resource officer or local law enforcement agency of those code violations that constitute a crime and substantially affect the order or security of a school, including but not limited to incidents of harassment, bullying and/or discrimination which may constitute a crime, as soon as practical after the building principal determines that the violation occurred. The notification may be made by telephone, followed by a written notification on the same day as the telephone call is made. The notification must identify the student and explain the conduct that violated the code of conduct and constituted a crime.

Disciplinary Penalties, Procedure and Referrals

As a general rule, discipline is progressive in nature. This means that a student's first violation will usually merit a lighter penalty than subsequent violations. However, the administration reserves the right to escalate the penalty based on the severity of the conduct at its discretion.

Penalties

Students who are found to have violated the district's code of conduct may be subject to the following penalties, either alone or in combination: verbal warning, written warning, written notification to parent, detention, suspension from transportation, suspension from athletic participation, suspension from social or extracurricular activities, suspension of other privileges, including district technology or web servers, in-school suspension, removal from classroom by teacher, short-term (five days or less) suspension from school, long-term (more than five days) suspension from school, permanent suspension from school.

Procedures

The amount of due process a student is entitled to receive before a penalty is imposed depends on the penalty being imposed. In all cases, regardless of the penalty imposed, the school personnel authorized to impose the penalty must inform the student of the alleged misconduct and must investigate, to the extent necessary, the facts surrounding the alleged misconduct. All students will have an opportunity to present their version of the facts to the school personnel imposing the disciplinary penalty in connection with the imposition of the penalty.

Students who are to be given penalties other than a verbal warning, written warning, written notification to their parents or detention occurring during the school day at a non-instructional time are entitled to additional rights before the penalty is imposed. These additional rights are explained in the complete Code of Conduct.

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Discipline of Students with Disabilities

The board recognizes that it may be necessary to suspend, remove or otherwise discipline students with disabilities to address disruptive or problem behavior. The board also recognizes that students with disabilities enjoy certain procedural protections whenever school authorities intend to impose discipline upon them. The board is committed to ensuring that the procedures followed for suspending, removing or otherwise disciplining students with disabilities are consistent with the procedural safeguards required to applicable laws and regulations.

This code of conduct affords students with disabilities subject to disciplinary action no greater or lesser rights than those expressly afforded by applicable federal and state law and regulations.

Student Searches and Interrogations

The board of education is committed to ensuring an atmosphere on school property and at school functions that is safe and orderly. To achieve this kind of environment, any school official authorized to impose a disciplinary penalty on a student may question a student about an alleged violation of law or the district code of conduct. Students are not entitled to any sort of “Miranda-type” warning before being questioned by school officials, nor are school officials required to contact a student’s parent before questioning the student. However, school officials will tell all students why they are being questioned.

In addition, the board authorizes the superintendent, building principals, and district security officials to conduct searches of students and their belongings (including consumables, a student’s cell phone or a student’s car that is on school property) if the authorized school official has reasonable suspicion to believe that the search will result in evidence that the student violated the law or the district code of conduct.

An authorized school official may conduct a search of a student’s belongings (including consumables) that is minimally intrusive, such as touching the outside of a book bag, without reasonable suspicion, so long as the school official has a legitimate reason for the very limited search.

An authorized school official may search a student or the student’s belongings (including consumables, a student’s cell phone or a student’s car that is on school property or at a school function) based upon information received from a reliable informant. Individuals, other than the district employees, will be considered reliable informants if they have previously supplied information that was accurate and verified, or they make an admission against their own interest, or they provide the same information that is received independently from other sources or they appear to be credible and the information they are communicating relates to an immediate threat to safety. District employees will be considered reliable informants unless they are known to have previously supplied information that they knew was not accurate.

Before searching a student or the student’s belongings, the authorized school official should attempt to get the student to admit that he or she possesses physical evidence that violated the law or the district code, or get the student to voluntarily consent to the search. Searches will be limited to the extent necessary to locate the evidence sought.

Whenever possible, searches will be conducted in the privacy of administrative offices and students will be present when their possessions are being searched.

Student Lockers, Desks and other School Storage Places and Consumables

The rules in this code of conduct regarding searches of students and their belongings do not apply to student lockers, desks and other school storage places, or email or computer accounts, including storage devices (i.e. CDs, disks, flash drives, etc.). Students have no reasonable expectation of privacy with respect to these places and school officials retain complete control over them. This means that student lockers, desks and other school storage places may be subject to search at any time by school officials, without prior notice to students and without their consent.

Additionally, students should be aware that any consumable items (food or beverages) are subject to search and inspection by the Administration.

Police Involvement in Searches and Interrogations of Students

District officials are committed to cooperating with police officials and other law enforcement authorities to maintain a safe school environment. Police officials may enter school property or a school function to question or search a student or to conduct a formal investigation involving students if they have



a search or an arrest warrant; or probable cause to believe a crime has been or is being committed on school property or at a school function; or been invited by school officials.

The principal or designee will be present during any police questioning or search of a student on school property or at a school function. Students who are questioned by police officials on school property or at a school function will be afforded the same rights they have outside the school.

Visitors to the Schools

Since schools are a place of work and learning, certain limits must be set for visits by parents and other persons or agencies. The building principal or his or her designee is responsible for all persons in the building and on the grounds. For these reasons, the district has adopted a visitor policy in Policy 1240 Visitors to the Schools. See that policy for specific rules as to school visits.

Public Conduct on School Property

The district is committed to providing an orderly, respectful environment that is conducive to learning. To create and maintain this kind of an environment, it is necessary to regulate public conduct on school property and at school functions. For purposes of this section of the code, "public" shall mean all persons when on school property or attending a school function including students, teachers and district personnel.

The restrictions on public conduct on school property and at school functions contained in this code are not intended to limit freedom of speech or peaceful assembly. The district recognizes that free inquiry and free expression are indispensable to the objectives of the district. The purpose of this code is to maintain public order and prevent abuse of the rights of others.

All persons on school property or attending a school function shall conduct themselves in a respectful and orderly manner. In addition, all persons on school property or attending a school function are expected to be properly attired for the purpose they are on school property.

Prohibited Conduct

No person, either alone or with others, shall:

1. Intentionally injure any person or threaten to do so.
2. Intentionally damage or destroy school district property or the personal property of a teacher, administrator, other district employee or any other person lawfully on school property, including graffiti or arson.
3. Disrupt the orderly conduct of classes, school programs or other school activities.
4. Distribute or wear materials on school grounds or at school functions that are obscene, advocate illegal action, appear libelous, obstruct the rights of others, or are disruptive to the school program.
5. Intimidate, harass or discriminate against any person on the basis of race, color, creed, national origin, religion, age, gender, sexual orientation, disability, or any other protected class under state and federal law.
6. Enter any portion of the school premises without authorization or remain in any building or facility after it is normally closed.
7. Obstruct the free movement of any person in any place to which this code applies.
8. Violate the traffic laws, parking regulations or other restrictions on vehicles;
9. Possess, consume, sell, distribute or exchange alcoholic beverages, controlled substances including, but not limited to, TCH, or be under the influence of either on school property or at a school function.
10. Possess or use weapons in or on school property or at a school function, except in the case of law enforcement officers (on active duty) or except as specifically authorized by the school district.
11. Loiter on or about school property.
12. Gamble on school property or at school functions.
13. Refuse to comply with any reasonable order of identifiable school district officials performing their duties.
14. Willfully incite others to commit any of the acts prohibited by this code.
15. Violate any federal or state statute, local ordinance or board policy while on school property or while at a school function.
16. Commit any willful act which disrupts the normal operation of the school community.

Welcome Back Raiders! - CODE OF CONDUCT



Penalties

Persons who violate this code shall be subject to the following penalties:

1. Visitors. Their authorization, if any, to remain on school grounds or at the school function shall be withdrawn and they shall be directed to leave the premises. If they refuse to leave, they shall be subject to ejection. Depending upon the severity of the violation, future access to school property and events may be restricted.
2. Students. They shall be subject to disciplinary action as the facts may warrant, in accordance with the due process requirements.
3. Tenured faculty members. They shall be subject to disciplinary action as the facts may warrant in accordance with Education Law §3020-a or any other legal rights that they may have.
4. Staff members in the classified service of the civil service entitled to the protection of Civil Service Law §75 or any other legal rights that they may have.
5. Staff members other than those described in subdivisions 4 and 5. They shall be subject to warning, reprimand, suspension or dismissal as the facts may warrant in accordance with any legal rights they may have.

Enforcement

The building principal or his or her designee shall be responsible for enforcing the conduct required by this code.

When the building principal or his or her designee sees an individual engaged in prohibited conduct, which in his or her judgment does not pose any immediate threat of injury to persons or property, the principal or his or her designee shall tell the individual that the conduct is prohibited and attempt to persuade the individual to stop. The principal or his or her designee shall also warn the individual of the consequences for failing to stop. If the person refuses to stop engaging in the prohibited conduct, or if the person's conduct poses an immediate threat of injury to persons or property, the principal or his or her designee shall have the individual removed immediately from school property or the school function. If necessary, local law enforcement authorities will be contacted to assist in removing the person.

The district shall initiate disciplinary action against any student or staff member, as appropriate, with the "Penalties" section above. In addition, the district reserves its right to pursue a civil or criminal legal action against any person violating the code.

The board of education will review this code of conduct every year and update it as necessary.

7/2025

Learn up-to-date information about our schools and district:

- Facebook: The district and each of our seven schools have pages. "Like" them to see our information in your news feed
- Twitter: Follow us on Twitter at @HhdsSchools to read our tweets
- Follow us on Instagram at hhdsschools
- Visit our district website at www.horseheadsdistrict.com
- Questions about our website or social media?
E-mail hcsdinfo@horseheadsdistrict.com



Let's Have a Great Year...
the Raider Way!