

# Chemung/Schuyler Municipal Clerks Association

## Lynn Collier Memorial Business Scholarship Award

### Scholarship Application Eligibility Requirements

1. The student must **RESIDE** in either Chemung or Schuyler County.
2. The student must be a member of the Class of 2025 and plan to enroll at an accredited college, university, business, or technical school in the summer or fall of 2025 to study in the fields of **BUSINESS** or **GOVERNMENT**.

### Instructions

1. Please type or print **CLEARLY** in ink all information.
2. The guidance counselor or principal should complete the attached recommendation and mail it along with the student's grade transcript and completed student application form to:

Tammy Stein  
Town of Elmira  
1255 W. Water Street, Elmira, NY 14905

3. All applications must be received by the close of business (4:30 p.m.) on April 11, 2025. Late applications will not be considered.
4. Each school will be notified of the Scholarship winners by May 2, 2025. The awards will be presented during a Chemung/Schuyler Municipal Clerks Association dinner meeting to be held on May 22<sup>nd</sup> (information regarding the time and location will be provided with the notification of the scholarship winners). The winning students and one guest each are encouraged to attend the dinner. Additional guests may attend at their own expense. If unable to attend, we will forward the award to the high school for presentation at a school awards ceremony or at graduation.
5. One scholarship will be given to a student **RESIDING** in Chemung County and to one student **RESIDING** in Schuyler County.

**Chemung/Schuyler Municipal Clerks Association  
Lynn Collier Memorial Business Scholarship Award**

**Recommendation Form**

**PRINT CLEARLY**

Please complete and return with the student's grade transcript to the attention of: Tammy Stein, Town Clerk, Town of Elmira 1255 W. Water Street, Elmira, NY 14905. It must be in her office no later than 4:30 p.m. on April 11, 2025.

Name of applicant \_\_\_\_\_

Address \_\_\_\_\_

County \_\_\_\_\_ Town \_\_\_\_\_

High School \_\_\_\_\_

I have known the student for \_\_\_\_\_ (indicate length of time)

Please indicate the student's class rank achieved during his/her complete academic career:

a. Student rank \_\_\_\_\_ in a class of \_\_\_\_\_

b. This rank is based on \_\_\_\_\_ semesters/quarters

What is the student's Grade Point Average or % average? \_\_\_\_\_

What are the SAT scores? Verbal \_\_\_\_\_ Math \_\_\_\_\_ Year taken \_\_\_\_\_

Please enclose a copy of the student's high school transcript (include full seven semester report and list courses attempted during the 8<sup>th</sup> semester).

Please describe the student's conduct, character, personal qualities, and suitability for their career choice. Please be thorough and specific. Use of additional sheets is permitted \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I hereby certify that the recommendation and other information included above in the name of \_\_\_\_\_ has been completed by me, as evidenced by my signature below.

\_\_\_\_\_  
Signature of Principal or Guidance Counselor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Principal or Guidance Counselor

\_\_\_\_\_  
Title

**Chemung/Schuyler Municipal Clerks Association  
Lynn Collier Memorial Business Scholarship Award**

**Student Application Form**

**PRINT CLEARLY**

Please complete and return to your Guidance Counselor

Name of applicant\_\_\_\_\_

Address\_\_\_\_\_

County\_\_\_\_\_Town\_\_\_\_\_

High School\_\_\_\_\_

Father/Guardian Name\_\_\_\_\_

Occupation\_\_\_\_\_Employer\_\_\_\_\_

Mother/Guardian Name\_\_\_\_\_

Occupation\_\_\_\_\_Employer\_\_\_\_\_

Number of brothers and sisters\_\_\_\_\_

What are some of your interests, include any part-time employment\_\_\_\_\_

\_\_\_\_\_

What college, university, business, or technical school will you attend\_\_\_\_\_

\_\_\_\_\_

Have you been formally accepted\_\_\_\_\_

What major and degree will you pursue\_\_\_\_\_

What are your career goals following completion of your  
education\_\_\_\_\_

\_\_\_\_\_

Please let us know why you are requesting this scholarship\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature\_\_\_\_\_Date\_\_\_\_\_