



September 14, 2021

Dear Parents and Guardians:

As we move into the second week of the 2021-22 school year, the district wishes to thank you for your continued cooperation and support. This pandemic continues to present challenges to students, families, and schools, but we are excited to have our students in school five days per week. We sincerely hope that the surge in cases eases very soon, and we thank you for continuing to follow the requirements for schools and the recommended protocols. As a reminder, here is the link to our 2021-22 health and safety guide/opening plan: <https://horseheadsdistrict.com/HCSDealthsafetyguide2021-22.cfm>.

Some additional information to share:

Loaner Device Form. We all hope that our schools are able to remain open to in-person instruction. However, we do need to make plans in the event we are required to transition to remote learning due to increases in COVID infections or other mandated closure. In the event we must do so, we need information from families who will need to borrow laptops or other devices from the district. ***If you would need to borrow a district device for your child(ren), please complete this form by September 30:***

<https://forms.office.com/r/pfbDcyVpZM>

Please complete a separate form for each student who would need to borrow a device. **You do not need to complete the form if you have a device for your child(ren).**

Facilities Job Fair. The district is holding a job fair for anyone interested in applying for a position as a cleaner or building maintenance mechanic. The job fair is Thursday, September 17, from 11am to 2pm at the High School Multimedia Center (One Raider Lane, off Center Street). At the job fair, participants can learn about the positions, submit applications, and interview onsite. [Click here for more information](#). Questions? Contact our Human Resources Office at (607) 739-5601, x4212 or email cdefilippo@horseheadsdistrict.com.

Required notifications. The district is required to share certain policies and other information with parents and guardians. You may have already received this information from your school, so this is simply a refresher. If you have any questions on this information, please feel free to contact your school or email hcsdinfo@horseheadsdistrict.com. Click on each item to read the information:

- [Free/Reduced Meals Application](#)
- [Policy 4526: Network and Internet Acceptable Use](#)
- [Policy 4526.2: Email Acceptable Use for Students](#)
- [Policy 4526.2R: Email Acceptable Use for Students Regulation](#)
- [Policy 4750: Promotion and Retention of Students](#)
- [Policy 5100: Comprehensive Student Attendance](#)
- [Exhibit 5300-E: Student Code of Conduct](#)
- [Student Code of Conduct—required plain language version](#)

continued

- [Policy 5500: Student Records](#)
- [Notification of Rights Under the Family Educational Rights and Privacy Act \(FERPA\)](#)
- [Policy 8505: Charging School Meals](#)
- [Exhibit 8635-E: Parents' Bill of Rights for Student Data Privacy and Security](#)
- [Important Notifications](#) (APPR, Teacher Qualification Requests, DASA, Child Find Notice, Non-Discrimination Notice, Section 504 Notice, Homeless Students/Students in Temporary Housing Notice)
- [Emergency School Closings/Delays](#) (includes information on opting in to text messaging for closings/delays)
- [Pesticide Application Notice](#)

Let's go, Blue! Our sports teams and marching band had a great first week of school. We thank everyone who helped our football and soccer teams celebrate their home openers at the new stadium. And we congratulate all fall sports teams as they move through the season. Please note that admission to all home sporting events is free at this time. For our fall sports schedule, [click here](#).

Raider gear. Our sports teams and extracurricular activities hold fundraisers throughout the year, often for Raider gear. Currently, the Cheerleading teams are holding their annual spirit wear sale. The sale is online and ends September 24 at 9am. Here is the link: <https://horseheads-spirit-wear.itemorder.com/>

Again, we thank you for your support and cooperation. We wish you and your families a great second week of school.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas J. Douglas". The signature is fluid and cursive, with a large initial "T" and "D".

Dr. Thomas J. Douglas
Superintendent of Schools

